Board Minutes
July 21, 2026

The Board of Trustees met in a regular session with Chairperson Glennay V. Jundt and Trustees Martin L. Brooks, Caitlin A. Beresford, Keith R. Jones, and Patrick A. Miller. Staff Present: CEO and General Manager Cady, Administrative Manager Schrage, Staff Engineer Wiegman, and Executive Assistant Park.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation, and there were none.

III. Public Hearing

1. The Chairperson stated that this is the time and place for a public hearing and meeting to authorize the Chairperson and Secretary of the Board of Trustees to sign a Communications Site Lease Agreement with Pottawattamie County, Iowa. The Chairperson asked if there were any written protests or comments received. The Secretary advised that there were no written protests or comments. The Chairperson asked if there was anyone present to speak out for or against the proposed plans. Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Brooks moved to adopt Resolution 7-28-26 authorizing the Chairperson and Secretary of the Board of Trustees to sign a Site Lease Agreement with Pottawattamie County, Iowa. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt, Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made part thereof.

2. The Chairperson stated that this is the time and place for a public hearing on the proposed plans, specifications, form of contract, and estimated cost for the construction and installation of Nebraska Avenue Water Main Rehabilitation. The Chairperson asked if there were any written protests and comments received. The Secretary advised that there were no written protests or comments. The Chairperson asked if there was anyone present to speak out for or against the proposed plans. Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Miller moved to adopt Resolution 7-29-26 on the proposed plans, specifications, form of contract, and estimated cost for the construction and installation of Nebraska Avenue Water Main Rehabilitation. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt, Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made part thereof.

IV. General Manager's Report.

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2026 Financials Update through June.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

V. Consent Agenda

1. Approval of the minutes of June 16, 2026, regular meeting and June 30, 2026, special meeting
2. Claims Register.

3. Monthly Report.

Trustee Brooks motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Brooks moved to adopt Resolution 7-30-26, updating the Board of Water Works Policy Manual with Capitalization of Fixed Assets, Article VI Section 6.19. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes, and by reference is made a part thereof.

2. Trustee Miller moved to authorize the General Manager to sign the CUSI, Aclarian, Paychex, and Llumin Agreements. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Beresford moved to authorize accepting the quote from Huffman Engineering, Inc. for controls work on the Oak Street Pump Station Project. Trustee Miller seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Brooks moved to authorize approving Task Order #32 with HDR Engineering for engineering services related to the Glen Avenue Pump Station Study. Trustee Jones seconded the motion. Following discussion, the motion carried unanimously.

5. The Board set the date of the next regular meeting as August 18, 2026, at 4:30 p.m.

VIII There being no further business, the Chairperson adjourned the meeting at 5:24 p.m.

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Glennay V. Jundt, Chairperson

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Patrick A. Miller, Vice Chairperson

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Brian T. Cady, CEO & General Manager

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Martin L. Brooks, Trustee

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Laurie Park, Recording Secretary

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Caitlin A. Beresford, Trustee

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Keith R. Jones, Trustee