

Board Minutes  
March 17, 2026

The Board of Trustees met in a regular session with Chairperson Glennay V. Jundt and Trustees Caitlin A. Beresford, Martin L. Brooks, and Keith R. Jones. Staff Present: CEO and General Manager Cady, Administrative Manager Schrage, Staff Engineer Wiegman, and Executive Assistant Park. Also present were Ryan Pieken of Oxen Technology and Erik Bruening with Hawkins Construction. Patrick A Miller was absent.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

Allison Buehring of 1227 East Washington Avenue, Carrie Snyder of 1303 East Washington Avenue, and JoAnn Laymon of 1191 Longview Loop individually and as a group addressed the Board about the East Washington Water Main Replacement Project. Ms. Buehring and Ms. Laymon indicated that they had displeasure with an insurance claim regarding some damage to Ms. Buehring's home from a valve that was mistakenly turned on. The general manager responded to their questions about the project and the insurance claim.

III. Public Hearing

1. The Chairperson stated that this is the time and place for a public hearing on the authorization of a Loan Disbursement Agreement and the issuance of Notes to evidence the obligation of the City, thereunder, and resolution instituting proceedings to take additional action. The Chairperson asked if there were any written protests and comments received. The Secretary advised that there were no written protests or comments. The Chairperson asked if there was anyone present to speak out for or against the proposed plans. Receiving no response the Chairperson closed the public hearing.

(1) Trustee Jones moved to adopt Resolution 3-12-26 on the authorization of a Loan Disbursement Agreement and the issuance of Notes to evidence the obligations of the City thereunder and resolution instituting proceedings to take additional action. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made part thereof.

IV. Proposal for Information Technology Services

1. The Chairperson asked if there was a motion to authorize the Board to approve Oxen Technology's proposal for Information Technology Support Services for the calendar year of 2026. Trustee Beresford motion and Trustee Jones seconded. After discussion with Ryan Pieken of Oxen Technology, the Board moved to unanimously approve the motion.

V. General Manager's Report.

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2026 Financials Update through February.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

VI. Consent Agenda

1. Approval of the minutes of February 17, 2026, regular meeting
2. Claims Register.
3. Monthly Report.

Trustee Brooks motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VII. Action Items

1. Trustee Brooks moved to adopt Resolution 3-13-26, awarding the contract for the Narrows WTP High Service Pump Station. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows;

Aye: Trustee Beresford, Trustee Brooks, Trustee Jones, and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes, and by reference is made a part thereof.

2. Trustee Beresford moved to adopt Resolution 3-14-26 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with RCR Properties for the Easton Subdivision Water Main Extension and Authorizing Project Design. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a vote. The roll call vote was as follows:

Aye: Trustee Beresford, Trustee Brooks, Trustee Jones, and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes, and by reference is made a part thereof.

3. Trustee Brooks moved to authorize the Board to accept the quote from NMC Power Systems for a new generator and transfer switch for the Oak Street Pump Station Improvement Projects. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Beresford moved to authorize the Board to accept the quote from Allied Systems, Inc. for two new pumps for the Oak Street Pump Station Improvement Project. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

5. Trustee Brooks moved to approve Task Order 30 with HDR Engineering for Engineering Services regarding the Council Point Water Treatment Plant Source Water Field Investigations. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

6. The Board set the date of the next regular meeting as April 21, 2026, at 4:30 p.m.

VIII There being no further business, the Chairperson adjourned the meeting at 6:44 p.m.

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Glennay V. Jundt, Chairperson

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Patrick A. Miller, Vice Chairperson

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Brian T. Cady, CEO & General Manager

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Martin L. Brooks, Trustee

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Laurie Park, Recording Secretary

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Caitlin A. Beresford, Trustee

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Keith R. Jones, Trustee