

Board Minutes
May 20, 2025

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Martin L. Brooks and Caitlin A. Beresford. Glennay V. Jundt and Patrick A. Miller were absent. Staff Present: CEO & General Manager Cady, Administrative Manager Schrage, and Staff Engineer Wiegman.

I. The Chairperson called the meeting to order at 4:32 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Consent Agenda

1. Approval of the minutes of the April 15, 2025 regular meeting.

2. Claims Register.

3. Monthly Report.

Trustee Beresford motioned and Trustee Brooks seconded to amend the Claims Register with an additional payment of \$28,199.80 to Otis Elevator Company for the repair of the Narrows Water Purification Plant Freight Elevator and approve the consent agenda. The motion carried unanimously.

IV. Action Items

1. Trustee Beresford moved to adopt Resolution 05-11-25 accepting the work of Neuirth Construction, Inc. and authorizing project closeout in connection with N. 28th Street Storm Sewer Rehab, Phase IV, Division: V Water Main Improvements. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Beresford moved to adopt Resolution 05-12-25 accepting the work of Hawkins Construction Company and authorizing project closeout in connection with the Madison Avenue Water Main Improvements. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Beresford moved to adopt Resolution 05-13-25 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Hoppe Development for the West End Roost Water Main Extension and Authorizing Project Design. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Beresford moved to adopt Resolution 05-14-25 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Cornerstone Housing Group, LLC for the Cornerstone Apartments Water Main Extension and Authorizing Project Design. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Beresford moved to approve authorization to proceed with the East Washington Avenue Water Main Replacement Project. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

6. Trustee Beresford moved to approve the authorization to proceed with the Eastern Hills Drive to Cedar Lane Water Main Extension Project. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

7. Trustee Beresford moved to approve the Medical, Dental and Life & Disability Insurance Renewals. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

8. Trustee Beresford moved to approve authorization to approve and accept the quote from Mallory Electric for the repair of the Narrows Water Purification Plant High Service Pump 3. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

- 9. The Chairperson asked if there were any other items to come before the Board
- 10. The Board set the date of the next regular meeting as June 17, 2025, at 4:30 p.m.
- V. General Manager’s Report
 - 1. Project Status Report.
 - 2. Main Extension Status Report.
 - 3. Operations.
 - 4. 2025 Financials Summary through April
 - 5. Human Resources.
 - 6. Insurance Claims.
 - 7. Legislative/Regulatory.
 - 8. Public Relations/Other.
- VI. There being no further business the Board adjourned the meeting at 5:29 p.m.

	<hr/> Keith R. Jones, Chairperson
	<hr/> Glennay V. Jundt, Vice Chairperson
<hr/> Brian T. Cady, CEO & General Manager	
	<hr/> Martin L. Brooks, Trustee
<hr/> Recording Secretary	
	<hr/> Caitlin A. Beresford, Trustee
	<hr/> Patrick A. Miller, Trustee