

Board Minutes
April 15, 2025

The Board of Trustees met in regular session with Vice Chairperson Glennay Jundt and Trustees Martin L. Brooks and Patrick A. Miller. Keith R. Jones and Caitlin A. Beresford were absent. Staff Present: CEO & General Manager Cady, Administrative Manager Schrage, Staff Engineer Wiegman, Facilities and Grounds Director Sekera and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Consent Agenda

1. Approval of the minutes of the March 18, 2025 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Miller motioned, and Trustee Brooks seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Brooks moved to adopt resolution 04-07-25 resolution to approve expenditure and authorize the Board Chairperson to sign a Reimbursement Agreement with the City of Council Bluffs, Iowa for Division III: Water Main Improvements. Trustee Miller seconded the motion. Following discussion, the Vice Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Miller moved to adopt resolution 04-08-25 awarding the contract for Division V: Water Main Improvements, Avenue B Reconstruction Phase 1. Trustee Brooks seconded the motion. Following discussion, the Vice Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Jundt and Trustee Miller. The Vice Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to adopt resolution 04-09-25 accepting the work of Compass Utility, L.L.C., and authorizing project closeout in connection with Whispering Oaks Phase 5 Water Main Extension. Trustee Miller seconded the motion. Following discussion, the Vice Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Jundt and Trustee Miller. The Vice Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Miller moved to adopt resolution 04-10-25 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Broadmoor Development for the Broadmoor Eastern Hills Subdivision Water Main Extension and Authorizing Project Design. Trustee Brooks seconded the motion. Following discussion, the Vice Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Jundt and Trustee Miller. The Vice Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Brooks moved to approve Work Order 25-053 with HGM Associates, Inc. for Consulting Engineering Services regarding Whispering Oaks Phase 6 Water Main Extension. Trustee Miller seconded the motion. Following discussion, the motion carried unanimously.

6. Trustee Miller moved to approve and accept the proposal from Seneca Environmental Services. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

7. The Vic Chairperson asked if there were other items to come before the Board.

8. The Board set the date of the next regular meeting as May 20, 2025 at 4:30 p.m.

V. General Manager's Report

1. Project Status Report.

- 2. Main Extension Status Report.
- 3. Operations.
- 4. 2025 Financials Summary through March.
- 5. Human Resources.
- 6. Insurance Claims.
- 7. Legislative/Regulatory.
- 8. Public Relations/Other.

There being no further business the Board adjourned the meeting at 5:21 p.m.

Brian T. Cady, CEO & General Manager

Celestine Powell, Recording Secretary

Keith R. Jones, Chairperson

Glennay V. Jundt, Vice Chairperson

Martin L. Brooks, Trustee

Caitlin A. Beresford, Trustee

Patrick A. Miller, Trustee