

Board Minutes  
March 19, 2024

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Martin L. Brooks, Caitlin A. Beresford, Glennay V. Jundt and Patrick A. Miller. Staff Present: CEO & General Manager Cady, Administrative Manager Wisniski, Assistant Administrative Manager Schrage, Staff Engineer Wiegman, and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:33 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing and meeting on the proposed Water Main and Water Meter Pit Easement for a portion of the Board of Water Works Trustees' property at 29290 Highway 6 more commonly known as the Sue Johnson Memorial Tank Site. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the easement? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 03-04-24 authorizing the Chairperson of the Board of Water Works Trustees to sign the Water Main and Water Meter Pit Easement for a portion of the Board of Water Works Trustees' property at 29290 Highway 6 more commonly known as the Sue Johnson Memorial Tank Site. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2024 Financials update through February.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

Trustee Miller arrived at 4:47 p.m.

V. Consent Agenda

1. Approval of the minutes of the February 20, 2024 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Jundt motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Brooks moved to adopt resolution 03-05-24 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with The Annex Group for the Union at Bluffs Run Development Water Main Extension and Authorizing Project Design. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Brooks moved to adopt resolution 03-06-24 to approve expenditure and authorize the Board Chairperson to sign an Agreement with the City of Council Bluffs, Iowa for hosting the Council Bluffs Water Works' GIS data. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Miller moved to approve authorization for the general manager to sign a contract with Oxen Technology for Information Technologies (IT) Support Services. Trustee Jundt seconded the motion. Following discussion, the motion carried unanimously.

4. The Chairperson asked if there were other items to come before the Board.

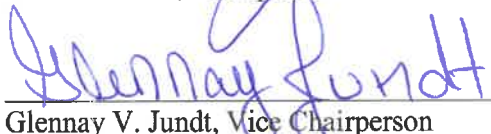
5. The Board set the date of the next regular meeting as April 16, 2024 at 4:30 p.m.


VII. There being no further business the Chairperson adjourned the meeting at 5:01 p.m.

  
\_\_\_\_\_  
Brian T. Cady, CEO & General Manager

  
\_\_\_\_\_  
Celestine Powell, Recording Secretary

  
\_\_\_\_\_  
Keith R. Jones, Chairperson

  
\_\_\_\_\_  
Glennay V. Jundt, Vice Chairperson

  
\_\_\_\_\_  
Martin L. Brooks, Trustee

  
\_\_\_\_\_  
Caitlin A. Beresford, Trustee

  
\_\_\_\_\_  
Patrick A. Miller, Trustee