

Board Minutes  
November 21, 2023

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Martin L. Brooks, Caitlin A. Beresford, and Glennay V. Jundt. Patrick A. Miller was absent. Staff Present: CEO & General Manager Cady, Administrative Manager Wisniski, Assistant Administrative Manager Schrage, Staff Engineer Wiegman and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:32 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed Calendar Year 2024 Budget. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the budget? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Jundt moved to adopt resolution 11-31-23 on the budget for Calendar Year Ending December 31, 2024. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation on the Benton Street Culvert Replacement Water Main Improvements. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(2) Trustee Beresford moved to adopt resolution 11-32-23 on the plans, specifications, form of contract and estimated cost for the construction and installation on the Benton Street Culvert Replacement Water Main Improvements. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2023 Financials update through October.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

V. Consent Agenda

1. Approval of the minutes of the October 17, 2023 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Beresford motioned, and Trustee Jundt seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Jundt moved to adopt resolution 11-33-23 providing for an increase in water rates charged by the City Water Works of the City of Council Bluffs, Iowa. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Beresford moved to adopt resolution 11-34-23 awarding the contract for Council Bluffs Water Works Narrows Water Purification Plant Production Well No. 3 – Upper Terminus. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to adopt resolution 11-35-23 awarding the contract for North 28<sup>th</sup> Street Storm Sewer Rehabilitation – Phase IV. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Beresford moved to adopt resolution 11-36-23 accepting the work of Carly Construction, L.L.C. and authorizing project closeout in connection with the 800 Block Avenue F Reconstruction, Division V Water Main Improvements. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Jundt moved to adopt resolution 11-37-23 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Andy Raymond for the Bethany Lutheran Homes Subdivision Water Main Extension and Authorizing Project Design. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

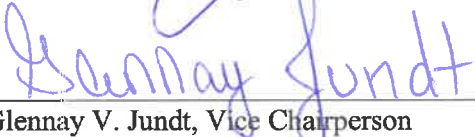
6. Trustee Brooks moved to authorize and approve expenditure for the Jilla Subdivision Water Main Extension. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

7. The Chairperson asked if there were other items to come before the Board.

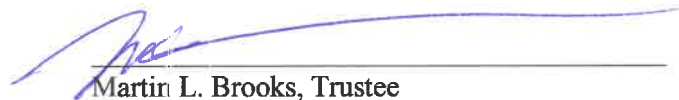
8. The Board set the date of the next regular meeting as December 19, 2023 at 4:30 p.m.

VII. There being no further business the Chairperson adjourned the meeting at 5:10 p.m.

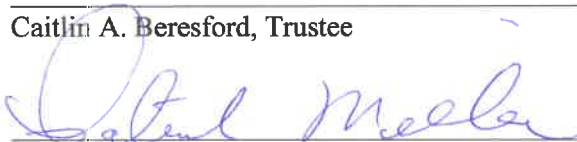
  
Keith R. Jones, Chairperson

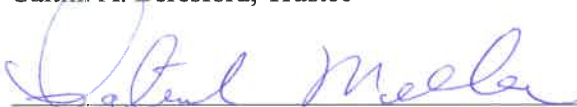
  
Glennay V. Jundt, Vice Chairperson

  
Brian T. Cady, CEO & General Manager

  
Martin L. Brooks, Trustee

  
Celestine Powell, Recording Secretary

  
Caitlin A. Beresford, Trustee

  
Patrick A. Miller, Trustee