

Board Minutes  
August 15, 2023

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Caitlin A. Beresford, and Patrick A. Miller. Trustee Martin L. Brooks, and Vice Chairperson Glennay V. Jundt were absent. Staff Present: CEO & General Manager Cady, Administrative Manager Wisniski, Assistant Administrative Manager Schrage, Staff Engineer Wiegman, Facilities and Grounds Director Sekera and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of the Lower Bennett Pressure Reducing Valves project. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the project. Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 08-25-23 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of the Lower Bennett Pressure Reducing Valves project. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Beresford, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

The General Manager introduced Robert Sekera, Facilities and Grounds Director to the Board.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2023 Financials update through July.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

V. Consent Agenda

1. Approval of the minutes of the July 18, 2023 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Miller motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Beresford moved to adopt resolution 08-26-23 authorizing the Chairperson to sign a Main Extension Agreement with RealtyLink for the Oaks Subdivision Water Main Extension and Authorizing Project Design. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Jones, Trustee Beresford and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

The Facilities and Grounds Director reviewed the bid recommendation for the Narrows Water Purification Plant Cathodic Protection System upgrade with the Board.


2. Trustee Miller moved to accept and approve the proposal from Cathodic Protection Management, Inc. for the Narrows Water Purification Plant Cathodic Protection System upgrade. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

3. The Chairperson asked if there were other items to come before the Board.

4. The Board set the date of the next regular meeting as September 19, 2023 at 4:30 p.m.

IX. There being no further business the Chairperson adjourned the meeting at 5:16 p.m.

  
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Keith F. Jones, Chairperson

  
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Glennay V. Jundt, Vice Chairperson

  
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Brian T. Cady, CEO & General Manager

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Martin L. Brooks, Trustee

  
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Celestine Powell, Recording Secretary

  
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Caitlin A. Beresford, Trustee

  
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Patrick A. Miller, Trustee