

Board Minutes
May 16, 2023

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Keith R. Jones, Glennay V. Jundt and Patrick A. Miller. Staff Present: CEO & General Manager Cady, Administrative Manager Wisniski, Assistant Administrative Manager Schrage, Staff Engineer Wiegman and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed release of permanent and perpetual easement granted for utility purposes over the west half of the vacated North 32nd Street right-of-way abutting Lot 1, Block 5, Benson's 1st Addition, City of Council Bluffs, Pottawattamie County, Iowa, except the north ten (10) feet and south fifteen (15) feet of the vacated North 32nd Street right-of-way. The Chairperson asked if any written protest or comments were received? The general manager advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the release of permanent and perpetual easement? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Jones moved to adopt resolution 05-13-23 on the proposed release of permanent and perpetual easement granted for utility purposes over the west half of the vacated North 32nd Street right-of-way abutting Lot 1 Block 5, Benson's 1st Addition, City of Council Bluffs, Pottawattamie County, Iowa, except the north ten (10) feet and south fifteen (15) feet of the vacated North 32nd Street right-of-way. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jundt, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2023 Financials update through April.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations.

V. Consent Agenda

1. Approval of the minutes of the April 18, 2023 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Jones motioned, and Trustee Miller seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Jundt moved to adopt resolution 05-14-23 fixing the date for a meeting on the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$1,503,400 Water Revenue Capital Loan Notes of the Council Bluffs Water Works, Pottawattamie County, Iowa and providing for publication of notice thereof. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Jones moved to adopt resolution 05-15-23 authorizing the Secretary of the Board to sign the Engagement Agreement with Ahlers and Cooney, P.C. in its capacity as Bond Counsel to the Council Bluffs Water Works, in connection with the issuance of not to exceed \$1,503,400 Water Revenue Capital Loan Notes, Anticipation Project Note,

Series 2023 (SRF P&D Loan). Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to adopt resolution 05-16-23 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with the City of Council Bluffs for the Oaks Subdivision Water Main Extension and Authorizing Project Design. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Jundt moved to adopt resolution 05-17-23 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with VanTrust Real Estate, L.L.C. for the Council Bluffs Commerce Park – Lots 1 and 2 Subdivision Water Main Extension and Authorizing Project Design. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Miller moved to adopt resolution 05-18-23 approving and adopting Commercial Driver's License Training Reimbursement. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

6. Trustee Jundt moved to approve Task Order 23-039 with Hgm Associates, Inc. for Consulting Engineering Services regarding the Lower Bennet Pressure Reducing Valves Project. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

7. Trustee Jones moved to approve Work Order No. 19 with Snyder & Associates, Inc. for Consulting Engineering Services regarding the Jilla Subdivision Project. Trustee Miller seconded the motion. Following discussion, the motion carried unanimously.


8. Trustee Brooks moved to accept the quote from W.S. Bunch Company and proceed with the CY 2023 Fire Hydrant Painting Project. Trustee Jundt seconded the motion. Following discussion, the motion carried unanimously.

9. The Chairperson asked if there were other items to come before the Board.

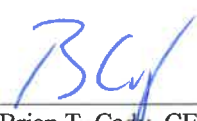
10. The Board set the date of the next regular meeting as June 20, 2023 at 4:30 p.m.

VII. There being no further business the Chairperson adjourned the meeting at 5:34 p.m.

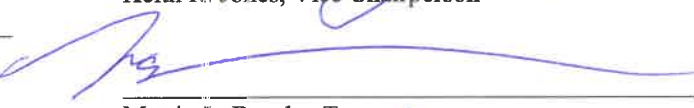
Caitlin A. Beresford, Chairperson



Keith R. Jones, Vice Chairperson



Brian T. Cady, CEO & General Manager



Martin L. Brooks, Trustee



Celestine Powell, Recording Secretary



Glennay V. Jundt, Trustee



Patrick A. Miller, Trustee