

Board Minutes  
October 18, 2022

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Maureen R. Kruse, Keith R. Jones, and Glennay Jundt. Staff Present: CEO & General Manager Drummey, Assistant General Manager Cady, Administrative Manager Wisniski, Assistant Administrative Manager Schrage and Administrative Assistant Powell. Also present was Michael J. Wallner.

I. The Chairperson called the meeting to order at 4:30 p.m.

- (1) The Chairperson welcomed Glennay Jundt to the Board. Trustee Jundt was appointed and confirmed to serve on the Board of Water Works Trustees by the Mayor and City Council.
- (2) Administrative Manager Wisniski introduced Hilleary Schrage to the Board as her Assistant Administrative Manager. Assistant Administrative Schrage was hired September 26, 2022.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Plaque Presentation

1. The Chairperson presented Michael J. Wallner a plaque and resolution certificate for his faithful service to the Board of Water Works Trustees of the City of Council Bluffs, Iowa. Mike served on the Board for 10 years and 10 months. Mike was appointed to finish a vacated term beginning January 23, 2012 through June 30, 2016 and reappointed through June 30, 2022 and continued to serve to October 10, 2022.

Michael J. Wallner expressed his sincere appreciation to the Board and to staff that were present.

(1) Trustee Kruse moved to adopt resolution 10-26-22 Board Member Appreciation. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Beresford, Trustee Jones, and Trustee Jundt. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed release of permanent and perpetual easement granted for utility purposes across the southerly portion of previously vacated 45<sup>th</sup> Avenue right-of-way near Gifford Road. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the release? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Brooks moved to adopt resolution 10-27-22 on the release of permanent and perpetual easement granted for utility purposes across the southerly portion of previously vacated 45<sup>th</sup> Avenue right-of-way near Gifford Road. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Beresford, Trustee Jones, and Trustee Glennay. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

V. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2022 Financials Update through September.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations.

VI. Consent Agenda

1. Approval of the minutes of the September 20, 2022 regular meeting.
2. Claims Register.

3. Monthly Report.

Trustee Kruse motioned, and Trustee Brooks seconded to approve the consent agenda. The motion carried unanimously.

VII. Action Items

1. Trustee Brooks moved to adopt resolution 10-28-22 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with TSL Company Holdings, LTD for the 23<sup>rd</sup> Avenue Water Main Extension and Authorizing Project Design. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Beresford, Trustee Jones and Trustee Glennay. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Kruse moved to approve and accept the proposal from TKE Elevator Corporation for the Narrows Water Purification Plant Freight Elevator Project. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Brooks moved to approve Amendment No. 3 to Task Order No. 21 with HDR Engineering, Inc. for engineering services in regard to Council Point Plant and Well Field Expansion. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Brooks moved to approve and accept the proposal from Custom Truck One Source for the purchase of an International Dump Truck. Trustee Glennay seconded the motion. Following discussion, the motion carried unanimously.

5. Trustee Kruse moved to approve and accept the quote from McMullen Ford for the purchase of two (2) ½ ton Ford F150 Trucks. Trustee Jones seconded the motion. Following discussion, the motion carried unanimously.

6. The Chairperson asked if there were other items to come before the Board.

7. The Board set the date of the next regular meeting as November 15, 2022 at 4:30 p.m.

The Board recessed the meeting at 5:37 p.m. and proceeded with the meeting at 5:45 p.m.

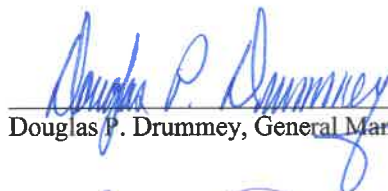
VIII. Study Session


CY2023 Preliminary Budget Review.

IX. There being no further business the Chairperson adjourned the meeting at 6:49 p.m.

  
Caitlin A. Beresford, Chairperson

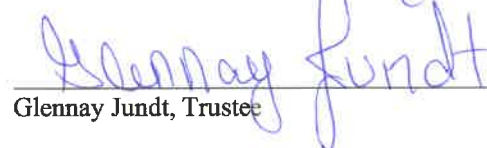
  
Keith R. Jones, Vice-Chairperson

  
Douglas P. Drummey, General Manager

  
Martin L. Brooks, Trustee

  
Celestine Powell, Recording Secretary

  
Maureen R. Kruse, Trustee

  
Glennay Jundt, Trustee