

Board Minutes
July 19, 2022

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Maureen R. Kruse, Michael J. Wallner, and Keith R. Jones. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Assistant General Manager Cady, and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for the public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Eastern Hills Drive Water Main Extension. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Kruse moved to adopt resolution 07-19-22 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Eastern Hills Drive Water Main Extension. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2022 Financials Update through June.
5. Human Resources.
6. Insurance Claims.
7. Legislative and Regulatory.
8. Public Relations.

V. Consent Agenda

1. Approval of the minutes of the June 14, 2022 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Brooks motioned, and Trustee Jones seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Wallner moved to receive and file the Annual Report for CY 2021. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

2. Trustee Brooks moved to approve and accept the quote from Motion Industries for the purchase of Falk Gear Drive Equipment. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

3. The Chairperson asked if there were other items to come before the Board.

4. The Board set the date of the next regular meeting as August 16, 2022 at 4:30 p.m.

The Board recessed the meeting at 5:11 p.m.

VII. Executive Session

1. Trustee Kruse moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Wallner seconded the motion. The Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones.

The Board entered into closed session at 5:17 p.m.

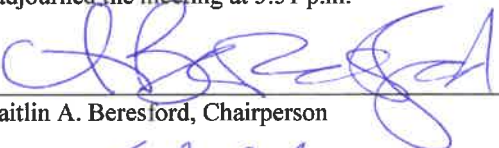
VIII. Open Session

1. Trustee Brooks moved to return to open meeting session. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

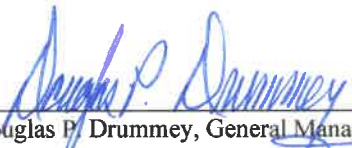
The Board returned to open meeting session at 5:50 p.m.

(1) Trustee Jones moved to approve the Assistant Administrative Manager Job Description. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

IX. There being no further business the Chairperson adjourned the meeting at 5:51 p.m.


Caitlin A. Beresford, Chairperson


Keith R. Jones, Vice-Chairperson


Douglas P. Drummey, General Manager


Martin L. Brooks, Trustee


Celestine Powell, Recording Secretary


Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee