

Board Minutes
May 17, 2022

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Maureen R. Kruse, Michael J. Wallner, and Keith R. Jones. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady, and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation.

III. Public Hearing

1. The Chairperson stated this is the time and place for the public hearing on the proposed plans, specifications, form of contract, and estimated cost for the construction and installation of Division V: Water Main Improvement, East Manawa Sewer Rehabilitation, Phase XI. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Kruse moved to adopt resolution 05-11-22 on the proposed plans, specifications, form of contract, and estimated cost for the construction and installation of Division V: Water Main Improvements, East Manawa Sewer Rehabilitation, Phase XI. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2022 Financials Update through April.
5. Human Resources.
6. Insurance Claims.
7. Legislative and Regulatory.
8. Public Relations.
9. Employee Relations

V. Consent Agenda

1. Approval of the minutes of the April 19, 2022 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Brooks motioned, and Trustee Jones seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Wallner moved to adopt resolution 05-12-22 authorizing the purchase of a Wheel Loader and Equipment. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Brooks moved to accept the quote from W.S. Bunch Company and to proceed with the CY 2022 Fire Hydrant Painting Project. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Wallner moved to accept the quote from Midwest Coatings Company, Inc. and to proceed with the Narrows Campus Parking Areas and Access Rehabilitation Project. Trustee Jones seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Jones moved to approve the Assistant General Manager Job Description as amended. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as May 14, 2022 at 4:30 p.m.

The Board recessed the meeting at 5:40 p.m.

VII. Executive Session

1. Trustee Wallner moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Kruse seconded the motion. The Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones.

The Board entered into closed session at 5:45 p.m. and returned to regular meeting session at 6:20 p.m.

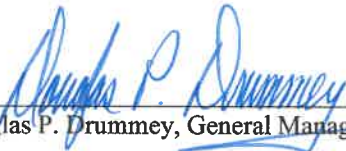
VIII. There being no further business the Chairperson adjourned the meeting at 6:20 p.m.



Caitlin A. Beresford, Chairperson



Keith R. Jones, Vice Chairperson



Douglas P. Drummey, General Manager



Celestine Powell, Recording Secretary



Martin L. Brooks, Trustee

Maureen R. Kruse, Trustee



Michael J. Wallner, Trustee