

Board Minutes
April 19, 2022

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Maureen R. Kruse, Michael J. Wallner, and Keith R. Jones. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady, and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation.

(1) Glennay Jundt attended the meeting to observe how the Board of Trustees conducts its business.

III. Public Hearing

1. The Chairperson stated this is the time and place for the public hearing on the proposed plans, specifications, form of contract, and estimated cost for the construction and installation of 3rd Avenue – 23rd Street to 20th Street Water Main Replacement. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Jones moved to adopt resolution 04-07-22 on the proposed plans, specifications, form of contract, and estimated cost for the construction and installation of 3rd Avenue – 23rd Street to 20th Street Water Main Replacement. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of East Orchard Avenue Water Main Relocation. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(2) Trustee Wallner moved to adopt resolution 04-08-22 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of East Orchard Avenue Water Main Relocation. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2022 Financials Update through March.
5. Human Resources.
6. Insurance Claims.
7. Legislative and Regulatory.
8. Public Relations.

V. Consent Agenda

1. Approval of the minutes of the March 15, 2022 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Jones motioned, and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Jones moved to adopt resolution 04-09-22 awarding the contract for 3rd Avenue – 23rd Street to 20th Street Water Main Replacement. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Kruse moved to adopt resolution 04-10-22 awarding the contract for East Orchard Avenue Water Main Relocation. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Wallner moved to approve and accept the proposal from Scooby's Lawn Care and authorize the Chairperson and Secretary to sign the Services and Indemnification Agreement for Mowing Services. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Kruse moved to approve the Medical, Dental, Life and Disability Insurance renewal rates with Iowa Governmental Health Care Plan effective July 1, 2022 to June 30, 2023. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as May 17, 2022 at 4:30 p.m.

VII. Other Items

1. 2022 Vehicle/equipment purchases.

The general manager discussed the vehicle/equipment purchases.

The Board recessed the meeting at 5:30 p.m.

VIII. Executive Session

1. Trustee Wallner moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Kruse seconded the motion. The Chairperson called for a roll call vote. The roll call vote was as follows:

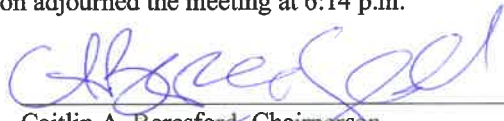
Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones.

The Board entered into closed session at 5:45 p.m. and returned to regular meeting session at 6:14 p.m.

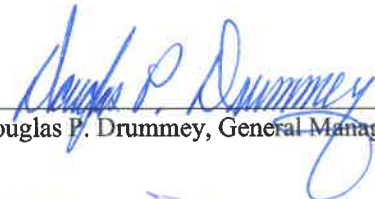
Trustee Jones moved to return to regular meeting session. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

Trustee Wallner moved to approve the general manager's performance and salary compensation for the period of January 1, 2022 – December 31, 2022 as presented. Trustee Jones seconded the motion. Following discussion, the motion carried unanimously.

IX. There being no further business the Chairperson adjourned the meeting at 6:14 p.m.


Caitlin A. Beresford, Chairperson


Keith R. Jones, Vice-Chairperson


Douglas P. Drummey, General Manager


Martin L. Brooks, Trustee


Celestine Powell, Recording Secretary


Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee