

Board Minutes
February 15, 2022

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Maureen R. Kruse, and Michael J. Wallner. Trustee Keith R. Jones was absent. Staff Present: CEO & General Manager Drumme, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

Brian Cady, Director of Operations introduced Adam Wiegman to the Board. Adam was hired February 1st to fill the position of Staff Engineer in the Administration Department.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2022 Financials Update through January.
5. Human Resources.
6. Insurance Claims.
7. Legislative and Regulatory.
8. Public Relations.

IV. Consent Agenda

1. Approval of the minutes of the January 18, 2022 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Kruse motioned, and Trustee Wallner seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Brooks moved to adopt resolution 02-04-22 accepting the work of Bluffs Paving & Utility Company and authorizing project closeout in connection with the 192nd Street Industrial Park Water Main Extension. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Wallner moved to adopt resolution 02-05-22 accepting the work of Compass Utility, L.L.C., and authorizing project closeout in connection with the Whispering Oaks Subdivision – Phase III Water Main Extension. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Kruse moved to approve Task Order 22-034 with hgm Associates, Inc. for Consulting Engineering Services regarding the East Orchard Avenue Water Main Replacement Project. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Brooks moved to approve Work Order No. 13 with Snyder & Associates, Inc. for Consulting Engineering Services regarding the Hills of Cedar Creek Central – Phase I Project. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

5. Trustee Wallner moved to approve Work Order No. 14 with Snyder & Associates, Inc. for Consulting Engineering Services regarding the 3rd Avenue Water Main Replacement Project. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

6. Trustee Kruse moved to approve and accept the quote from Layne Christensen Company for Well No. 1 Rehabilitation at the Narrows Water Purification Plant. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

7. The Chairperson asked if there were other items to come before the Board.

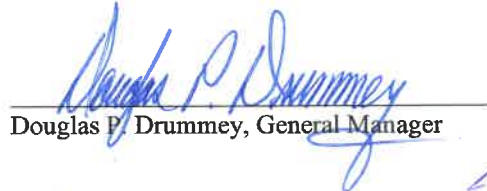
(1) The general manager gave the Board an update on the progress of HDR's Narrows evaluation.


8. The Board set the date of the next regular meeting as March 15, 2022 at 4:30 p.m.

VI. There being no further business the Chairperson adjourned the meeting at 5:19 p.m.


Caitlin A. Beresford, Chairperson


Keith R. Jones, Vice-Chairperson


Douglas P. Drummey, General Manager


Martin L. Brooks, Trustee


Celestine Powell, Recording Secretary

Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee