

Board Minutes
December 21, 2021

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Maureen R. Kruse and Keith R. Jones. Trustee Michael J. Wallner was absent. Staff Present: CEO & General Manager Drummey, Director of Operations Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:32 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2021 Financials Update through November.
5. Human Resources.
6. Insurance Claims.
7. Legislative and Regulatory.

IV. Consent Agenda

1. Approval of the minutes of the November 16, 2021 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Jones motioned, and Trustee Brooks seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Kruse moved to adopt resolution 12-35-21 awarding the contract for Hillside Estates Water Main Extension. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Brooks moved to adopt resolution 12-36-21 awarding the contracts for CY 2022 Water Treatment Chemicals. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to adopt resolution 12-37-21 accepting the work of Carley Construction, L.L.C. and authorizing project closeout in connection with the Wendy Heights Road Water Main Improvements. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Kruse moved to approve authorization for the general manager to sign Task Order No. 23 with HDR Engineering, Inc. for the Narrows Water Purification Plant – Intake, Electrical, Well Improvements Evaluation. Trustee Jones seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as January 18, 2022 at 4:30 p.m.

VI. Executive Session

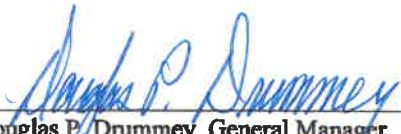
1. Trustee Jones moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Kruse seconded the motion. The Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Beresford and Trustee Jones.

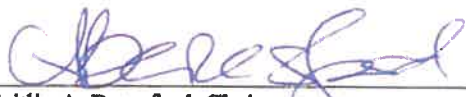
The Board entered into closed session at 5:40 p.m. and returned to regular meeting session at 6:10 p.m.

2. Trustee Kruse moved to approve the Non-Union Employees Pay Structure and Compensation for the period of January 1, 2022 – December 31, 2022 as presented. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

VII. There being no further business the Chairperson adjourned the meeting at 6:15 p.m.


Douglas P. Drummeey, General Manager


Celestine Powell, Recording Secretary


Caitlin A. Beresford, Chairperson


Keith R. Jones, Vice Chairperson


Martin L. Brooks, Trustee

DocuSigned by:

073FF7079EE840D...
Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee