

Board Minutes  
April 21, 2020

The Board of Trustees had their regular session by teleconference with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Oakland Drive Rehabilitation Water Main Improvements. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Heinrich moved to adopt resolution 04-09-20 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Oakland Drive Rehabilitation Water Main Improvements. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: East Manawa Sewer Rehabilitation, Phase IX Water Main Improvements. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(2) Trustee Wallner moved to adopt resolution 04-10-20 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: East Manawa Sewer Rehabilitation Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2020 Financials Update through March.

5. Human Resources.

V. Consent Agenda

1. Approval of the minutes of the March 17, 2020 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Kruse moved to adopt resolution 04-11-20 awarding the contract for S. 1<sup>st</sup> Street Neighborhood Rehabilitation, Phase 11 Water Main Improvements. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:  
Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Beresford moved to adopt resolution 04-12-20 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Ames Construction, Inc. for the MidAmerican Energy Conveyor Water Main Relocation and Authorizing Project Design. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:  
Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Wallner moved to adopt resolution 04-13-20 rejecting all bid proposals for the River's Edge, Phase II Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:  
Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Heinrich moved to adopt resolution 04-14-20 amending the resolution naming depositories. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:  
Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Beresford moved to award banking services to Availa Bank for banking services for the period of May 1, 2020 through April 30, 2024. Trustee Wallner seconded the motion. Following discussion, the motion carried with a vote of four ayes. Trustee Brooks Abstained.

6. Trustee Wallner moved to approve and accept the proposal from Oxen Technology for IT Support Services and authorize the general manager to execute the agreement. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

7. The Chairperson asked if there were other items to come before the Board.

(1) The general manager discussed the possibility of looking into a Zoom Software, which is a cloud-based video conferencing tool to conduct meetings.

8. The Board set the date of the next regular meeting as May 19, 2020 at 4:30 p.m.

VII. There being no further business the Chairperson adjourned the meeting at 5:15 p.m.

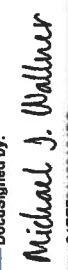
  
Douglas P. Drummey, General Manager

  
Celestine Powell, Recording Secretary

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Martin L. Brooks, Chairperson

  
Carl L. Heinrich, Vice-Chairperson

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Maureen R. Kruse, Trustee

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Michael J. Wallner, Trustee

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Caitlin A. Beresford, Trustee