

Board Minutes
March 17, 2020

The Board of Trustees met in regular session by conference phone with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of S. 1st Street Neighborhood Rehabilitation, Phase 11 Water Main Improvements. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Heinrich moved to adopt resolution 03-05-20 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of S. 1st Street Neighborhood Rehabilitation, Phase 11 Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2020 Financials Update through February.
5. Human Resources.

V. Consent Agenda

1. Approval of the minutes of the February 18, 2020 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Kruse motioned and Trustee Wallner seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Beresford moved to adopt resolution 03-06-20 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with BGS Development II, L.L.C. for 27th Avenue and South 21st Street Water Main Extension and Authorizing Project Design. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Heinrich moved to adopt resolution 03-07-20 affirmation of CEO's Authority under Section 6.9d of the Boards Policy Manual. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Beresford moved to adopt resolution 03-08-20 authorizing the suspension of disconnect procedures following non-payment of invoices. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Wallner moved to approve and authorize the general manager to sign the Services Agreement with MidAmerican Energy Company (MEC) for the replacement equipment that is underbuilt on MEC poles. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as March 17, 2020 at 4:30 p.m.

VII. Executive Session

1. Trustee Kruse moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Heinrich seconded the motion. The Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board entered into closed session at 5:10 p.m., and returned to regular meeting session at 5:30 p.m.

2. Trustee Heinrich moved that due to the worldwide spread of the coronavirus (COVID-19) that has raised public health concerns across the country, including here in Council Bluffs, Iowa, the general manager is to take any necessary precautions to ensure we can continue to provide safe, clean water to the community. Additionally, the Board approves compensation of leave for employees who become sick, quarantined, or asked to stay home because of changes in business operations until the next regularly scheduled Board Meeting. The Board also recognizes that employees who are essential personnel to the organization may be required to be sequestered at work, these employees will be compensated for all hours sequestered according to existing policies. The Board also grants the general manager authority to return the Council Bluffs Water Works to normal operations at the appropriate time. Trustee Kruse seconded the motion. The motion carried unanimously.

VIII. There being no further business the Chairperson adjourned the meeting at 5:40 p.m.


Douglas P. Drummey, General Manager


Celestine Powell, Recording Secretary

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Martin L. Brooks, Chairperson

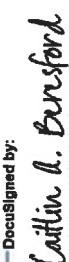

Carl L. Heinrich, Vice-Chairperson

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Maureen R. Kruse, Trustee

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Michael J. Wallner, Trustee

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Caitlin A. Beresford, Trustee