

**Board Minutes
February 20, 2020**

The Board of Trustees met in regular session with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2020 Financials Update through January.
5. Human Resources.

IV. Consent Agenda

1. Approval of the minutes of the January 21, 2020 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Kruse moved to adopt resolution 02-02-20 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with TS Development, L.L.C. for Whispering Oaks Subdivision, Phase III and IV Water Main Extension and Authorizing Project Design. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Wallner moved to adopt resolution 02-03-20 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Knudson Development Company, L.L.C for 34th & 1st Project Water Main Extension and Authorizing Project Design. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Heinrich moved to adopt resolution 02-04-20 authorizing the purchase of vehicles and equipment. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Wallner moved to authorize the repair of the Drainage Station Pump. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as March 17, 2020 at 4:30 p.m.

The Chairperson recessed the meeting at 5:00 p.m.

VI. Executive Session

1. Trustee Beresford moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Kruse seconded the motion. The Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board entered into closed session at 5:10 p.m.

The Chairperson asked if there was a motion to return to regular meeting session. Trustee Wallner moved to return to regular meeting session. Trustee Kruse seconded the motion. The motion carried unanimously.

The Board returned to regular meeting session at 5:39 p.m.

Trustee Wallner moved to approve the general manager's salary compensation retroactive to January 1, 2020. Trustee Kruse seconded the motion. The motion carried unanimously.

VII. There being no further business the Chairperson adjourned the meeting at 5:39 p.m.

DocuSigned by:
Martin L. Brooks
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Martin L. Brooks, Chairperson

Douglas P. Drummey
Douglas P. Drummey, General Manager

Carl L. Heinrich
Carl L. Heinrich, Vice-Chairperson

Celestine Powell
Celestine Powell, Recording Secretary

DocuSigned by:
Maureen R. Kruse
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Maureen R. Kruse, Trustee

DocuSigned by:
Michael J. Wallner
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Michael J. Wallner, Trustee

DocuSigned by:
Caitlin A. Beresford
FE1AA8E63E804D9...
Caitlin A. Beresford, Trustee