

Board Minutes
March 19, 2019

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Carl L. Heinrich, Martin L. Brooks and Michael J. Wallner. Maureen R. Kruse was absent. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell.

- I. The Chairperson called the meeting to order at 4:30 p.m.
- II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Pickardy Lane Water Main Improvements. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

- (1) Trustee Heinrich moved to adopt resolution 03-06-19 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Pickardy Lane Water Main Improvements. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner, and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

- III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2019 Financials Update through February.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.

Chairperson Beresford shared with the Board that her business partner at the location she shares a building with mentioned to her that they had a new water meter installed at the business location. She said that by setting up the appointment with a Customer Service Representative to have the meter installed worked out great. The service man who arrived early in the morning was very polite, he completed the installation of the meter, and the water was turned back on in a timely matter before people arrived for their appointments. On the behalf of another individual, Chairperson Beresford complimented the Board of Water Works Trustees for doing what they do to run the business well.

- IV. Consent Agenda

1. Approval of the minutes of the February 19, 2019 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Wallner motioned and Trustee Heinrich seconded to approve the consent agenda. The motion carried unanimously.

- V. Action Items

1. Trustee Brooks moved adopt resolution 03-07-19 authorizing the Secretary to sign Change Order No. 3 with Building Crafts, Inc. for the Council Point Water Purification Plant and Well Field

Expansion – Phase 1. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner, and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Heinrich moved to accept the proposal from Oxen Technology for Information Technologies Support Services and authorize the general manager to execute the agreement. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

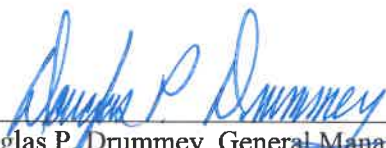
3. The Chairperson asked if there were other items to come before the Board.

4. The Board set the date of the next regular meeting as April 16, 2019 at 4:30 p.m.

VI. There being no further business the Chairperson adjourned the meeting at 4:55 p.m.



Caitlin A. Beresford, Chairperson



Douglas P. Drummey, General Manager



Martin L. Brooks, Vice-Chairperson



Celestine Powell, Recording Secretary



Carl L. Heinrich, Trustee



Maureen R. Kruse, Trustee



Michael J. Wallner, Trustee