

Board Minutes  
February 19, 2019

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse, and Michael J. Wallner. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell.

- I. The Chairperson called the meeting to order at 4:30 p.m.
- II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

1. The Chairperson stated this is the time and place for a public hearing on the proposed release of permanent and perpetual easements granted for utility purposes across the vacated 26<sup>th</sup> Avenue Right-of-Way abutting West of South 13<sup>th</sup> Street and lying East 252 feet of block 59, Railroad Addition, City of Council Bluffs, Pottawattamie County, Iowa. No one was present to speak for or against the release of permanent and perpetual easements granted for utility purposes. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the release of permanent and perpetual easements granted for utility purposes? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Wallner moved to adopt resolution 02-03-19 on the proposed release of permanent and perpetual easements granted for utility purposes across the vacated 26<sup>th</sup> Avenue Right-of-Way abutting West of South 13<sup>th</sup> Street and lying East 252 feet of block 59, Railroad Addition, City of Council Bluffs, Pottawattamie County, Iowa. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

Staff informed the Board that there is new information on the Oak Street and North Broadway Reconnection Water Main Improvements and would like to have time to review.

(2) The Chairperson canceled the public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Oak Street and North Broadway Reconnection Water Main Improvements.

- III. General Manager's Report

- 1. Project Status Report.
- 2. Main Extension Status Report.
- 3. Operations.
- 4. 2019 Financials Update through January.
- 5. Human Resources.
- 6. Legislative and Regulatory

- IV. Consent Agenda

- 1. Approval of the minutes of the January 15, 2019 regular meeting.
- 2. Claims Register.
- 3. Monthly Report.

Trustee Wallner motioned and Trustee Brooks seconded to approve the consent agenda. The motion carried unanimously.

- V. Action Items

1. Trustee Heinrich moved to adopt resolution 02-05-19 authorizing the purchase of a Vehicle and Equipment. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

2. Trustee Brooks moved to approve the Supplement to the Standard Professional Services Master Agreement dated September 18, 2017 with Synder & Associates, Inc. for engineering services regards to the South 1<sup>st</sup> Street Neighborhood Rehabilitation, Phase 10 Project. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Wallner moved to authorize the general manager to terminate the rental agreement, start eviction procedures on the tenant renting the house at 14289 Valley View Drive. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Brooks moved to authorize the general manager to sign the service agreement renewal with Suez Water Technologies & Solutions for the Council Point Water Purification Plant. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairperson asked if there were other items to come before the Board.


6. The Board set the date of the next regular meeting as March 19, 2019 at 4:30 p.m.


VII. Other Items:

1. The Board reviewed the Billing Rate Schedules with hgm Associates, Inc., HDR Engineering, Inc. and Synder & Associates, Inc. for Professional Consulting Engineering Services.

VIII. There being no further business the Chairperson adjourned the meeting at 5:20 p.m.

  
Caitlin A. Beresford, Chairperson

  
Douglas P. Drummey, General Manager

  
Martin L. Brooks, Vice-Chairperson

  
Celestine Powell, Recording Secretary

  
Carl L. Heinrich, Trustee

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Maureen R. Kruse, Trustee

  
Michael J. Wallner, Trustee