

Board Minutes
December 18, 2018

The Board of Trustees met in regular session with Vice Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, and Michael J. Wallner. Chairperson Caitlin A. Beresford was absent. Staff Present: CEO & General Manager Drummey, Staff Engineer Cady and Administrative Assistant Powell.

I. The Vice Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Vice Chairperson asked if there were any public comments or participation and there were none.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2018 Financials Update through November
5. Revenue Bonds.
6. Insurance Claims.

IV. Consent Agenda

1. Approval of the minutes of the November 20, 2018 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Wallner motioned, and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Heinrich moved to adopt resolution 12-38-18 awarding the contract for CY 2019 Water Treatment Chemicals. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner and Trustee Kruse. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Kruse moved to approve and authorize the general manager to execute Task Order No. 21 with HDR Engineering, Inc., for Council Point Water Purification Plant and Well Field Expansion – Phase 2 Design and Bidding. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Wallner moved to approve and accept the proposal from Integrity Municipal Systems and authorize the general manager to execute the agreement for the purchase of a Lime Slaking System for the Narrows Water Purification Plant. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Kruse moved to approve and accept the proposal from VeloDyne and authorize the general manager to execute the agreement for the purchase of a Potassium Permanganate Mixing and Feeding System for the Narrows Water Purification Plant. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

5. Trustee Heinrich moved to authorize payment of invoice to Cogsdale Corporation for Maintenance and Support for January 1, 2019 to December 31, 2019. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

6. The Chairperson asked if there were other items to come before the Board.

7. The Board set the date of the next regular meeting as January 15, 2019 at 4:30 p.m.
The Vice Chairperson recessed the meeting at 5:05 p.m.

VI. Executive Session

Trustee Kruse moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Heinrich seconded the motion. The Chairperson called for a roll call vote. The roll vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, and Trustee Wallner.


The Board entered into closed session at 5:10 p.m., and returned to regular meeting session at 5:43 p.m.

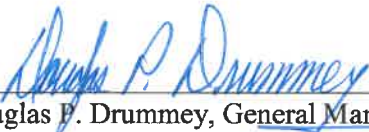
Trustee Kruse moved to approve the Non-Union Employees Pay Structure and Compensation for the period of January 1, 2019 – December 31, 2019 as presented. Trustee Wallner seconded the motion. The motion carried unanimously.

Trustee Wallner moved to approve the general manager's performance and salary compensation for the period of January 1, 2019 – December 31, 2019. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

VII. There being no further business the Chairperson adjourned the meeting at 5:45 p.m.


Caitlin A. Beresford, Chairperson


Martin L. Brooks, Vice-Chairperson


Douglas F. Drummey, General Manager


Carl L. Heinrich, Trustee


Celestine Powell, Recording Secretary


Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee