

Board Minutes
March 20, 2018

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse, and Michael J. Wallner. CEO & General Manager Drummey was absent. Staff Present: Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Staff Engineer's Report

1. Project Status Report.
2. Main Extension Status Report.

Administrative Manager's Report.

1. 2018 Financials Update through February.
2. Human Resources.
3. Insurance Claims.

IV. Consent Agenda

1. Approval of the minutes of the February 20, 2018 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Wallner seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Wallner moved to approve and authorize the general manager to sign Amendment No. 2 to the Task Order No. 20 agreement dated November 21, 2017 with HDR Engineering, Inc. for Professional Engineering Services. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.


Staff reviewed and answered questions concerning the draft copy of the Council Bluffs Water Works Employee Handbook.


2. Trustee Heinrich moved to table action on the Council Bluffs Water Works Employee Handbook for further review. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

3. The Chairperson asked if there were other items to come before the Board.
4. The Board set the date of the next regular meeting as April 17, 2018 at 4:30 p.m.

VI. There being no further business the Chairperson adjourned the meeting at 5:10 p.m.



Caitlin A. Beresford, Chairperson


Douglas P. Drummey, General Manager


Martin L. Brooks, Vice-Chairperson


Celestine Powell, Recording Secretary


Carl L. Heinrich, Trustee


Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee