

Board Minutes
October 17, 2017

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse, and Michael J. Wallner. Staff Present: CEO & General Manager Drumme, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell. Also present were Teresa Konda P.E., HDR Engineering, Inc. and Jared Olson, P.E., hgm Associates, Inc.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2017 Financials Update through September.
5. Human Resources.
6. Insurance Claims.
7. Telecommunications Site Lease Sale.

IV. Consent Agenda

1. Approval of the minutes of the September 19, 2017 regular meeting.
2. Approval of the minutes of the October 5, 2017 special meeting.
3. Claims Register.
4. Monthly Report.

Trustee Heinrich motioned and Trustee Wallner seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

Teresa Konda reviewed the award of contract for Council Point Water Purification Plant and Well Field Expansion – Phase 1 project.

1. Trustee Wallner moved to adopt resolution 10-35-17 awarding the contract for Council Point Water Purification Plant and Well Field Expansion – Phase 1 project. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Heinrich moved to approve authorization for the Chairperson and Secretary to execute the Agreement for Engineering Services with hgm Associates, Inc. for Consulting Engineering Services. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

3. The Chairperson asked if there were other items to come before the Board.

4. The Board set the date of the next regular meeting as November 21, 2017 at 4:30 p.m.

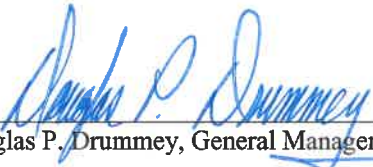
VI. Study Session

1. Calendar Year 2018 Budget Review.

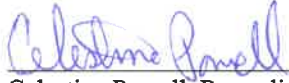
VII. There being no further business the Chairperson adjourned the meeting at 5:54 p.m.



Caitlin A. Beresford, Chairperson



Douglas P. Drummey, General Manager



Celestine Powell, Recording Secretary



Martin L. Brooks, Vice-Chairperson



Carl L. Heinrich, Trustee



Maureen R. Kruse, Trustee



Michael J. Wallner, Trustee