

Board Minutes
September 19, 2017

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse, and Michael J. Wallner. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell. Also present was Jared Olson, P.E., hgm Associates, Inc.

I. The Chairperson called the meeting to order at 4:32 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of West Broadway Segment 2 Water Main Improvements. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

Jared Olson gave an update on the construction and installation of West Broadway Segment 2 Water Main Improvements.

(1) Trustee Heinrich moved to adopt resolution 09-32-17 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of West Broadway Segment 2 Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2017 Financials Update through August.
5. Human Resources.
6. Insurance Claims.
7. Telecommunications Site RFP Update.
8. Legislative/Regulatory.

V. Consent Agenda

1. Approval of the minutes of the July 18, 2017 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Wallner motioned and Trustee Brooks seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Kruse moved to adopt resolution 09-33-17 accepting the work of Vincentini Plumbing and authorizing project closeout in connection with the Fieldhouse USA Water Main Improvements. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Heinrich moved to accept the proposal from DSI, Inc. for the Council Point Water Treatment and Well Field Expansion Phase 1 SCADA Integration upgrade. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Wallner moved to authorize the Board Chairperson to execute the Standard Professional Services Master Agreement with Snyder & Associates, Inc. for Consulting Engineering Services. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

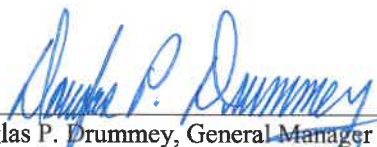
4. Trustee Brooks moved to accept the proposal from Brick Gentry, P.C. for the price of \$7,500.00 to update the Council Bluffs Water Works Employee Handbook. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.


5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of October 5, 2017 at 8:30 a.m. for a special meeting and set the date of the next regular meeting as October 17, 2017 at 4:30 p.m.

VI. There being no further business the Chairperson adjourned the meeting at 5:30 p.m.


Caitlin A. Beresford, Chairperson


Douglas P. Drummey, General Manager


Martin L. Brooks, Vice-Chairperson


Celestine Powell, Recording Secretary


Carl L. Heinrich, Trustee


Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee