

Board Minutes
August 15, 2017

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse, and Michael J. Wallner. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell. Also present was Teresa Konda, HDR Engineering, Inc.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of South 28th Street Storm Sewer Improvements, Division V Water Main Improvements. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Heinrich moved to adopt resolution 08-28-17 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of South 28th Street Storm Sewer Improvements, Division V Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Council Point Water Treatment Plant and Well Field Expansion – Phase 1. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

Teresa Konda gave an update on the construction and installation of Council Point Water Treatment Plant and Well Field Expansion – Phase 1 project.

(2) Trustee Wallner moved to adopt resolution 08-29-17 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Council Point Water Treatment Plant and Well Field Expansion – Phase 1. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2017 Financials Update through July.
5. Human Resources.
6. Insurance Claims.
7. Consulting Service RFQ proposals Received. Interviews pending.
8. Telecommunications Site RFP pending.
9. Legislative/Regulatory.

V. Consent Agenda

1. Approval of the minutes of the July 18, 2017 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Wallner seconded to approve the consent agenda as corrected on the July Minutes. The motion carried unanimously.

VI. Action Items

1. Trustee Brooks moved to adopt resolution 08-30-17 awarding the contract for South 28th Street Storm Sewer Improvements, Division V Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Wallner moved to adopt resolution 08-31-17 accepting the work of Compass Utility, LLC and authorizing project closeout in connection with the Harmony Street Rehabilitation from Benton to Frank Street, Division V Water Main Improvements. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Teresa Konda reviewed Task Order No. 19 for the Council Point Water Treatment Plant and Well Field Expansion – Phase 1 project.

(3) Trustee Brooks moved to approve and authorize the general manager to execute Task Order No. 19 with HDR Engineering, Inc. for the Council Point Water Treatment Plant and Well Field Expansion – Phase 1. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Kruse moved to approve and authorize the general manager to sign a Consulting Agreement with Steel in the Air? Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairman asked if there were other items to come before the Board.

6. The Board set the date of the next meeting as September 19, 2017 at 4:30 p.m.

VII. Executive Session

1. Trustee Heinrich moved to enter into closed session pursuant to Section 20.17 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Kruse seconded the motion. The Chairperson directed a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford.

The Board recessed the meeting at 5:30 p.m. and entered into closed session at 5:33 p.m.

The Board returned to regular meeting session at 6:00 p.m.

VIII. There being no further business the Chairperson adjourned the meeting at 6:00 p.m.


Caitlin A. Beresford, Chairperson


Douglas P. Drummey, General Manager


Martin L. Brooks, Vice-Chairperson


Celestine Powell, Recording Secretary


Carl L. Heinrich, Trustee


Maureen R. Kruse, Trustee


Michael J. Wallner, Trustee