

Board Minutes
June 20, 2017

The Board of Trustees met in regular session with Chairman Michael J. Wallner and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell. Also present were Teresa Konda, HDR Engineering, Inc. and Kirk Madsen, SilverStone Group.

I. The Chairman called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairman asked if there were any public comments or participation and there were none.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2017 Financials Update through May.
5. Human Resources.
6. Insurance Claims.
7. Consulting Service RFQ proposals received.
8. Telecommunication Site RFP pending.
9. Legislative/Regulatory.

IV. Consent Agenda

1. Approval of the minutes of the May 16, 2017 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Teresa Konda reviewed the award of contract for the construction and installation of Council Bluffs Water Works Council Point Production Well Phase 1.

(1) Trustee Kruse moved to adopt resolution 06-19-17 awarding the contract for the construction and installation of Council Bluffs Water Works Council Point Production Well Phase 1. Trustee Heinrich seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Teresa Konda reviewed the award of contract for Council Point Membrane Procurement – Phase I.

(1) Trustee Beresford moved to adopt resolution 06-20-17 awarding the contract for Council Point Membrane Procurement - Phase I. Trustee Brooks seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to adopt resolution 06-21-17 awarding the contract for Division V: Water Main Improvements, East Manawa Sewer Rehabilitation Phase VI, City of Council Bluffs, Iowa, City Project No. PW 18-09. Trustee Kruse seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Heinrich moved to adopt resolution 06-22-17 awarding the contract for Division V: Water Main Improvements, S. 1st Street Neighborhood Rehabilitation Phase 8, City of Council Bluffs, Iowa, City Project No. PW 18-12. Trustee Brooks seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Beresford moved to adopt resolution 06-23-17 authorizing the Chairman and Secretary to sign a Main Extension Agreement with Tweedt Engineering & Construction, Inc. for the Forest Glen Subdivision, Phase VI Water Main Extension and Authorizing Project Design. Trustee Kruse seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

6. Trustee Heinrich moved to adopt resolution 06-24-17 authorizing the Chairman and Secretary to sign a Main Extension Agreement with HCC Investments, LLC for the Hills of Cedar Creek East, Phase I Water Main Extension and Authorizing Project Design. Trustee Brooks seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

7. Trustee Kruse moved to adopt resolution 06-25-17 accepting the work of Brester Construction, Inc. and authorizing project closeout in connection with the Hawkeye Heights, Phase II Water Main Improvements. Trustee Beresford seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

8. Kirk Madsen and staff reviewed the General Liability, Property, Automobile, Workers Compensation, Public Officials, and Cyber Risk Coverage Insurances renewal.

(1) Trustee Heinrich moved to accept the General Liability, Property, Automobile, Workers Compensation, Public Officials, and Cyber Risk Coverage Insurances renewal as presented and recommended by SilverStone Group and staff. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

9. Trustee Heinrich moved to authorize the Chairman of the Board to sign the Election to Participate and Release form in the matter of Two Rivers Insurance Company. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

10. Trustee Beresford moved to accept the Medical, Dental and Life & Disability Insurance Renewals with Iowa Governmental Health Care Plan. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

11. Trustee Brooks moved to receive and file CY 2016 Annual Report. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

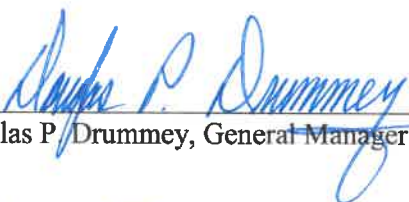
12. The Chairman asked if there were other items to come before the Board.

(1) The Chairman mentioned the article on Flint Michigan water crisis.

13. The Board set the date of the next meeting as July 18, 2017 at 4:30 p.m.

VI. There being no further business the Chairman adjourned the meeting at 5:56 p.m.

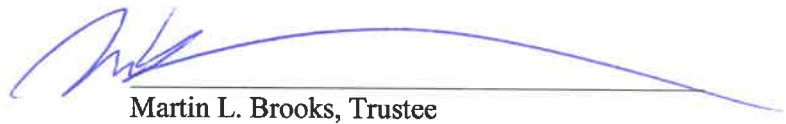

Michael J. Wallner, Chairperson


Douglas P. Drummey, General Manager


Caitlin A. Beresford, Vice-Chairperson


Celestine Powell, Recording Secretary

Carl L. Heinrich, Trustee


Martin L. Brooks, Trustee

Maureen R. Kruse, Trustee