

Board Minutes
May 16, 2017

The Board of Trustees met in regular session with Chairman Michael J. Wallner and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady and Administrative Assistant Powell. Also present were Jared Olson, P.E., Ronald Tekippe, P.E., hgm Associates, Inc. and Paul Hamilton, Hamilton Associates, P.C.

I. The Chairman called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairman asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairman stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, East Manawa Sewer Rehabilitation Phase VI, City of Council Bluffs, Iowa, City Project No. PW 18-09. The Chairman asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairman asked if there was anyone present to speak for or against the project? Receiving no response, the Chairman closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 05-15-17 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, East Manawa Sewer Rehabilitation Phase VI, City of Council Bluffs, Iowa, City Project No. PW 18-09. Trustee Heinrich seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. The Chairman stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, S. 1st Street Neighborhood Rehabilitation Phase 8, City of Council Bluffs, Iowa, City Project No. PW 18-12. The Chairman asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairman asked if there was anyone present to speak for or against the project? Receiving no response, the Chairman closed the public hearing.

(2) Trustee Kruse moved to adopt resolution 05-16-17 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, S. 1st Street Neighborhood Rehabilitation Phase 8, City of Council Bluffs, Iowa, City Project No. PW 18-12. Trustee Brooks seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2017 Financials Update through April.
5. Human Resources.
6. Insurance Claims.
7. Consulting Service RFQ Proposals Received. Interviews Pending.
8. Telecommunications Site RFP Pending.
9. Legislative/Regulatory.

V. Consent Agenda

1. Approval of the minutes of the April 18, 2017 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Brooks moved to receive and file the Annual Audit and authorize its release as required. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

2. Trustee Heinrich moved to adopt resolution 05-17-17 authorizing the Secretary to sign the amendment to the original agreement with hgm Associates, Inc. dated February 5, 1993 for contract Engineering Services for the West Broadway Reconstruction, Segment 2 Water Main Improvements. Trustee Beresford seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to adopt resolution 05-18-17 accepting the work of McCarthy Trenching, LLC and authorizing project closeout in connection with the College Road Water Main Extension. Trustee Beresford seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:


Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. The Chairman asked if there were other items to come before the Board.

5. The Board set the date of the next meeting as June 20, 2017 at 4:30 p.m.

VII. There being no further business the Chairman adjourned the meeting at 5:35 p.m.

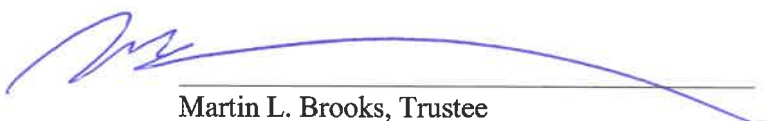

Michael J. Wallner, Chairperson


Douglas P. Drummey, General Manager


Caitlin A. Beresford, Vice-Chairperson


Celestine Powell, Recording Secretary


Carl L. Heinrich, Trustee


Martin L. Brooks, Trustee


Maureen R. Kruse, Trustee