

Board Minutes
December 20, 2016

The Board of Trustees met in regular session with Chairman Michael J. Wallner and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Staff Engineer Cady and Administrative Assistant Powell. Also present were Jared Olson, and Ronald Tekippe, hgm Associates, Inc.

I. The Chairman called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairman asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairman stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, West Broadway Reconstruction, Segment 1. The Chairman asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairman asked if there was anyone present to speak for or against the project? Receiving no response, the Chairman closed the public hearing.

Ronald Tekippe and Jared Olson reviewed and responded to questions from the Board concerning the Division V: Water Main Improvements, West Broadway Reconstruction, Segment 1.

(1) Trustee Kruse moved to adopt resolution 12-29-16 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, West Broadway Reconstruction, Segment 1. Trustee Heinrich seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2016 Financials Update through November.
5. SRF Land Purchase Loan.
6. Human Resources.
7. Insurance Claims.
8. Telecommunications Site Lease Offer.

9. Legislative/Regulatory.

V. Consent Agenda

1. Approval of the minutes of the November 15, 2016 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Kruse motioned and Trustee Heinrich seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Brooks moved to adopt resolution 12-30-16 awarding the contract for CY 2017 Water Treatment Chemicals. Trustee Beresford seconded the motion. Following discussion, the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

Ron Tekippe and Jared Olson reviewed with the Board hgm Associates, Inc. 2017 Rates in accordance with the Contract for Engineering Services dated February 5, 1993 between hgm Associates, Inc. and the Council Bluffs Water Works.

2. Trustee Heinrich moved to approve hgm Associates, Inc. 2017 Rates in accordance with the Contract for Engineering Services dated February 5, 1993 between hgm Associates, Inc. and the Council Bluffs Water Works. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

3. The Chairman asked if there were other items to come before the Board.

4. The Board set the date of the next meeting as January 17, 2017 at 4:30 p.m.

VII. Executive Session

Trustee Kruse moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Brooks seconded the motion. The Chairman called for a roll call vote. The roll vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board recessed the meeting at 5:20 p.m. and entered closed session at 5:30 p.m.

The Board returned to regular meeting session at 6:00 p.m.

Trustee Brooks moved to approve the Non-Union Employees Pay Structure and Compensation for the period of January 1, 2017 – December 31, 2017 as presented. Trustee Beresford seconded the motion. The motion carried unanimously.

Trustee Heinrich moved to approve the general manager's performance and salary compensation of 4% for the period of January 1, 2017 – December 31, 2017. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

VIII. There being no further business the Chairman adjourned the meeting at 6:10 p.m.



Douglas P. Drummey, General Manager



Celestine Powell, Recording Secretary



Michael J. Wallner, Chairperson



Caitlin A. Beresford, Vice-Chairperson



Carl L. Heinrich, Trustee



Martin L. Brooks, Trustee



Maureen R. Kruse, Trustee