

Board Minutes
August 16, 2016

The Board of Trustees met in regular session with Chairman Michael J. Wallner and Trustees Martin L. Brooks, and Caitlin A. Beresford. Trustees Carl L. Heinrich and Maureen R. Kruse were absent. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady, and Administrative Assistant Powell.

I. The Chairman called the meeting to order at 4:30 p.m.

II. Public Comments/Participation.

The Chairman asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairman stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of East Manawa Drive Water Main Improvements. The Chairman asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairman asked if there was anyone present to speak for or against the project? Receiving no response the Chairman closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 08-20-16 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of East Manawa Drive Water Main Improvements. Trustee Brooks seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2016 Financials Update through July.
5. SRF Land Purchase Loan.
6. Human Resources.
7. Insurance Claims.
8. Legislative/Regulatory.
9. Flint, Michigan Water Crisis Fallout.
10. City of Council Bluffs Purchasing Policy

V. Consent Agenda

1. Approval of the minutes of the July 19, 2016 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Brooks motioned and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Beresford moved to adopt resolution 08-21-16 accepting the work of Compass Utility, LLC and authorizing project closeout in connection with the North Broadway, Spencer Avenue to Gunn Avenue Water Main Improvements. Trustee Brooks seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Brooks moved to adopt resolution 08-22-16 accepting the work of Compass Utility, LLC and authorizing project closeout in connection with the Harry Langdon Boulevard Water Main Improvements – Rebid. Trustee Beresford seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Beresford moved to accept the quote and description of work dated August 11, 2016 from K.W. Boring and approve authorization to proceed with the construction of East South Omaha Bridge Road, Phase II Water Main Relocation. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Brooks moved to accept the proposal and approve contracting services with Bates Roofing, LLC for the roof repair of the Administrative Office Building. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

5. Trustee Beresford moved to accept the quote and authorize the purchase of a C454e Color Copier from Konica Minolta. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

6. The Chairman asked if there were other items to come before the Board.

1. Trustee Beresford asked the general manager if any customers have contacted him about having their service tested for lead.

The general manager responded that only one test request has been received at this time.

2. The general manager advised the Board that he will present a Five-Year Plan concerning expenses, capital improvements, and revenues at the next meeting.

7. The Board set the date of the next meeting as September 20, 2016 at 4:30 p.m.

VII. There being no further business the Chairman adjourned the meeting at 5:10 p.m.



Michael J. Wallner, Chairperson


Douglas P. Drummey, General Manager


Caitlin A. Beresford, Vice-Chairperson


Celestine Powell, Recording Secretary

Carl L. Heinrich, Trustee


Martin L. Brooks, Trustee


Maureen R. Kruse, Trustee