

Board Minutes
December 15, 2015

The Board of Trustees met in regular session with Chairman Michael J. Wallner and Trustees Carl L. Heinrich, Martin L. Brooks, Maureen R. Kruse and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady, and Administrative Assistant Powell. Also present were Jared Olson, and Ronald Tekippe, hgm Associates, Inc.

I. The Chairman called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairman asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairman stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of East Broadway Realignment at Kanessville Boulevard Water Main Improvements. The Chairman asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairman asked if there was anyone present to speak for or against the project? Receiving no response the Chairman closed the public hearing.

Jared Olson reviewed with the Board the East Broadway Realignment at Kanessville Boulevard Water Main Improvements.

(1) Trustee Brooks moved to adopt resolution 12-32-15 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of East Broadway Realignment at Kanessville Boulevard Water Main Improvements. Trustee Kruse seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2015 Financials Update through November.
5. SRF Land Purchase Loan.
6. Insurance Claims.
7. Regulatory.

V. Consent Agenda

1. Approval of the minutes of the November 17, 2015 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Brooks moved to adopt resolution 12-33-15 awarding the contract CY 2016 Water Treatment Chemicals. Trustee Beresford seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

Ronald Tekippe reviewed with the Board hgm Associates, Inc. 2016 Rates in accordance with the Contract for Engineering Services dated February 5, 1993 between hgm Associates, Inc. and the Council Bluffs Water Works.

2. Trustee Heinrich moved to approve hgm Associates, Inc. 2016 Rates in accordance with the Contract for Engineering Services dated February 5, 1993 between hgm Associates, Inc. and the Council Bluffs Water Works. Trustee Beresford seconded the motion. Following discussion the motion carried unanimously.

3. The Chairman asked if there were other items to come before the Board.

4. The Board set the date of the next meeting as January 19, 2016 at 4:30 p.m.

The Chairman recessed the meeting at 5:10 p.m.

VII. Executive Session

Trustee Kruse moved to go into closed session pursuant to Section 20.17 and 21.9 of the Iowa Code to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Heinrich seconded the motion. The Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

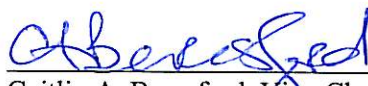
The Board entered into closed session at 5:45 p.m. and returned to regular meeting session at 6:27 p.m.

Trustee Heinrich moved to approve the Non-Union Employees Pay Structure and Compensation for the period of January 1, 2016 – December 31, 2016 as presented and approve the general manager's performance and salary compensation of 5% for the period of January 1, 2016 – December 31, 2016 as presented. Trustee Kruse seconded the motion. Following discussion the motion carried unanimously.


VIII. There being no further business the Chairman adjourned the meeting at 6:35 p.m.




Michael J. Wallner, Chairperson



Caitlin A. Beresford, Vice-Chairperson



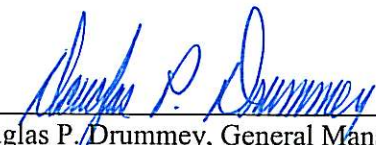
Carl L. Heinrich, Trustee



Martin L. Brooks, Trustee



Maureen R. Kruse, Trustee



Douglas P. Drummey, General Manager



Celestine Powell, Recording Secretary