

Board Minutes
December 16, 2014

The Board met in regular session with Chairman Maureen R. Kruse and Trustees Carl L. Heinrich, Martin L. Brooks, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, and Administrative Assistant Powell.

I. The Chairman called the meeting to order at 4:34 p.m.

II. Public Comments/Participation

The Chairman asked if there were any public comments or participation and there were none.

III. Public Hearing

A. Trustee Heinrich moved to adopt resolution 12-29-14 ratifying, confirming, and approving publication of Notice of Public Hearing for the issuance of not to exceed \$2,020,000 Water Revenue Capital Loan Notes. Trustee Beresford seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

1. The Chairman stated this was the time and place for a public hearing and meeting on the matter of on the authorization of a Loan and Disbursement Agreement by and between the City and the Iowa Finance Authority, and the issuance to the Iowa Finance Authority of not to exceed \$2,020,000 Water Revenue Capital Loan Notes to evidence the obligations of the City under said Loan and Disbursement Agreement, in order to provide funds to pay costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Water Utility, including those costs associated with the acquisition of land for source water well head protection, and that notice of the proposed action by the Board of Trustees to institute proceedings for the authorization of the Loan and Disbursement Agreement and the issuance of the Notes had been published pursuant to the provisions of Sections 384.24A, 384.82 and 384.83, as amended. The Chairman asked the Secretary if there were any written objections filed by any City resident or property owner to the proposal or comments were received? The Secretary advised there were no written objections filed or comments received. The Chairman asked if there was anyone present to speak for or against the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$2,020,000? Receiving no response the Chairman closed the public hearing.

• Trustee Wallner moved to adopt resolution 12-30-14 instituting proceedings to take additional action for the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$2,020,000 Water Revenue Capital Loan Notes. Trustee Brooks seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

• Trustee Brooks moved to adopt resolution 12-31-14 approving and authorizing a form of Loan and Disbursement Agreement by and between the Council Bluffs Water Works and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the Payment of \$1,200,000 Taxable Water Revenue Capital Loan Notes, Series 2015A, of the Council Bluffs Water Works, State of Iowa, and under the provisions of the Code of Iowa and providing for a method of payment of said Notes. Trustee Heinrich seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. General Manager's Report

1. Project Status Report.
2. Distribution Projects.
3. Main Extension Status Report.
4. Operations.

5. Financials.
 6. Budget.
 7. SRF Construction Loans.
 8. Insurance Claims.
 9. Other Claims.
 10. Regulatory.
 11. Property Acquisition.
 12. Plant Expansion.
3. Consent Agenda
 1. Approval of the minutes of the November 18, 2014 regular Board Meeting.
 2. Claims Register.
 3. Monthly Report.

Trustee Heinrich motioned and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

4. Action Items

1. Trustee Brooks moved to adopt resolution 12-32-14 awarding the contract for CY 2015 Water Treatment Chemicals. Trustee Wallner seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Wallner moved to authorize the general manager to execute Task Orders No.16 and 17 with HDR Engineering, Inc. for the Council Point Expansion Project. Trustee Brooks seconded the motion. Following discussion the motion carried unanimously.

3. Trustee Brooks moved to approve hgm Associates, Inc. 2015 Rates in accordance with the Contract for Engineering Services dated February 5, 1993 between hgm Associates, Inc. and the Council Bluffs Water Works. Trustee Heinrich seconded the motion. Following discussion the motion carried unanimously.

4. The Chairman asked if there were other items to come before the Board.

5. The Board set the date for the next meeting as January 20, 2015 at 4:30 p.m.

The Chairman recessed the meeting at 5:35 P.M.

5. Executive Session

1. Trustee Brooks moved to go into closed session pursuant to Section 20.17 and 21.9 of the Iowa Code to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Heinrich seconded the motion. The Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board entered into closed session at 5:50 p.m. and returned to regular meeting session at 6:20 p.m.

2. Trustee Wallner moved to approve the Non-Union Employees Pay Structure and Compensation for the period of January 1, 2015 – December 31, 2015 as presented and approve the general manager's

performance and salary compensation of 3% for the period of January 1, 2015 – December 31, 2015 as presented. Trustee Beresford seconded the motion. Following discussion the motion carried unanimously.

6. There being on further business the Chairman adjourned the meeting at 6:25 p.m.

Maureen R. Kruse
Maureen R. Kruse, Chairperson

Michael J. Wallner
Michael J. Wallner, Vice-Chairperson

Douglas P. Drummey
Douglas P. Drummey, General Manager

Carl L. Heinrich
Carl L. Heinrich, Trustee

Celestine Powell
Celestine Powell, Recording Secretary

Martin L. Brooks
Martin L. Brooks, Trustee

Caitlin A. Beresford
Caitlin A. Beresford, Trustee