

Board Minutes  
April 15, 2014

The Board of Trustees met in regular session with Chairman Maureen R. Kruse and Trustees Carl L. Heinrich, Martin L. Brooks, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady, and Administrative Assistant Powell. Also present were Jared Olson, hgm Associates, Inc. and Paul Hamilton, Hamilton Associates, P. C.

I. The Chairman called the meeting to order at 4:30 p.m.

Paul Hamilton reviewed the 2013 Audit with the Board.

1. Trustee Heinrich moved to receive and file the Annual Audit and authorize its release as required. Trustee Brooks seconded the motion. Following discussion the motion carried unanimously.

II. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. SRF Construction Loans.
5. Human Resources.
6. Insurance Claims.
7. Regulatory.
8. Property Acquisition.

III. Consent Agenda

1. Approval of the minutes of the March 18, 2014 Regular Board Meeting.
2. Approval of the minutes of the April 7, 2014 Special Board Meeting.
3. Claims Register.
4. Monthly Report.

Trustee Heinrich motioned and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

IV. Action Items

1. Trustee Brooks moved to adopt resolution 04-11-14 awarding the contract for 1<sup>st</sup> Street Neighborhood Phase V, Division V Water Main Improvements. Trustee Wallner seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

Jared Olson gave the Board a summary of the design process for the Council Point South Transmission Main P-17 and P-20.

2. Trustee Heinrich moved to approve and authorize the Secretary to execute the Agreement Amendment with hgm Associates, Inc. for Professional Engineering Services

related to the Council Point South Transmission Main P-17 and P-20. Trustee Brooks seconded the motion. Following discussion the motion carried unanimously.

3. Trustee Wallner moved to accept the proposal from W. S. Bunch Company for CY 2014 Fire Hydrant Painting project. Trustee Beresford seconded the motion. Following discussion the motion carried unanimously.

4. The Chairman asked if there were other items to come before the Board.

5. The Board set the date for the next meeting as May 20, 2014 at 4:30 p.m.

V. Executive Session

1. Trustee Heinrich moved to go into closed session pursuant to Section 21.5(j) of the Code of Iowa to discuss matters relating to purchase of real estate under Chapter 21 of the Code. Trustee Brooks seconded the motion. The Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board entered into closed session at 5:35 p.m.

VII. There being no further business the Chairman adjourned the meeting at 6:00 p.m.

Maureen R. Kruse  
Maureen R. Kruse, Chairperson

Michael J. Wallner  
Michael J. Wallner, Vice-Chairperson

Douglas P. Drummey  
Douglas P. Drummey, General Manager

Carl L. Heinrich  
Carl L. Heinrich, Trustee

Celestine Powell  
Celestine Powell, Recording Secretary

Martin L. Brooks  
Martin L. Brooks, Trustee

Caitlin A. Beresford  
Caitlin A. Beresford, Trustee