

Board Minutes
December 17, 2013

The Board met in regular session with Chairman Maureen R. Kruse and Trustees Carl L. Heinrich, Martin L. Brooks, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, and Administrative Assistant Powell. Also present was Mary Ann Hanusa, State Representative.

- I. The meeting was called to order at 4:30 p.m.
- II. General Manager's Report.
 1. Construction Projects and Main Extension Agreements.
 2. Operations.
 3. SRF Construction Loans.
 4. Insurance Claims.
 5. Regulatory.

The General Manager gave the Board an update on the NPDES Permit. Following discussion the Chairman called for a motion and a second to proceed with an appeal of the NPDES Permit.

Trustee Wallner motioned and Trustee Brooks seconded to proceed with an appeal of the NPDES Permit. The motioned carried unanimously.

- III. Consent Agenda
 1. Approval of the minutes of the November 19, 2013 regular meeting.
 2. Claims Register.
 3. Monthly Report.

Trustee Heinrich motioned and Trustee Wallner seconded to approve the consent agenda. The motion carried unanimously.

- IV. Action Items

1. Trustee Brooks moved to adopt resolution 12-44-13 awarding the contract for Calendar Year 2014 Water Treatment Chemicals. Trustee Heinrich seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of this resolution follows these minutes and by reference is made a part thereof.

2. Trustee Brooks moved to adopt resolution 12-45-13 awarding the contract for the Lainson Avenue Rehabilitation, Division V Water Main Improvements. Trustee Beresford seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of this resolution follows these minutes and by reference is made a part thereof.

3. Trustee Heinrich moved to adopt resolution 12-46-13 authorizing the Chairman and Secretary to sign a Main Extension Agreement with Heimes Corporation for Tax Parcel #7544 23 351 002, Tax Parcel #7544 23 302 001, and Tax Parcel #7544 23 351 004 Water Main Extension and Authorizing Project Design. Trustee Wallner seconded the motion. Following the discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of this resolution follows these minutes and by reference is made a part thereof.

4. The Board discussed the annual letter from hgm Associates, Inc. presenting 2014 Rates in accordance with the Contract for Engineering Services dated February 5, 1993 between hgm Associates, Inc. and the Council Bluffs Water Works.

1. Trustee Wallner moved to withdraw motions and defer action until further clarification of hgm Associates, Inc. 2014 rate increase. Trustee Heinrich seconded the motion. The motion carried unanimously.

Mary Ann Hanusa arrived at 5:30 p.m. The general manager gave her an update on the NPDES Permit.

5. The Chairman asked if there were other items to come before the Board.

6. The Board set the next meeting date as January 21, 2014 at 4:30 p.m.

V. Executive Session

1. Trustee Wallner moved to go into closed session pursuant to 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Beresford seconded the motion. The Chairman directed a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board recessed the meeting at 5:50 p.m. and entered into closed session at 6:00 p.m.

The Board returned to regular meeting session at 6:12 p.m.

Trustee Wallner moved to approve the Non-Union Employees Pay Structure and Compensation for the period of January 1, 2014 – December 31, 2014 as presented. Trustee Brooks seconded the motion. Following discussion the motion carried unanimously.

Trustee Heinrich moved to approve the General Manager's Employment Agreement. Trustee Beresford seconded the motion. Following discussion the motion carried unanimously.

VI. There being no further business, the Chairman adjourned the meeting at 6:15 p.m.

Maureen R. Kruse
Maureen R. Kruse, Chairperson

Michael J. Wallner
Michael J. Wallner, Vice-Chairperson

Douglas P. Drummey
Douglas P. Drummey, General Manager

Carl L. Heinrich
Carl L. Heinrich, Trustee

Celestine Powell
Celestine Powell, Recording Secretary

Martin L. Brooks
Martin L. Brooks, Trustee

Caitlin A. Beresford
Caitlin A. Beresford, Trustee