

Board Minutes
October 15, 2013

The Board of Trustees met in regular session with Chairperson Maureen R. Kruse and Trustees Carl L. Heinrich, Martin L. Brooks, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Facilities & Grounds Coordinator Stevens, Distribution & Meter Services Director Wiggins, and Administrative Assistant Powell.

I. The Chairman called the meeting to order at 4:30 p.m.

II. General Manager's Report

1. Construction Projects and Main Extension Agreements.
2. Operations.
3. SRF Construction Loans.
4. Human Resources.
5. Insurance and Insurance Claims.
6. Training.
7. Regulatory.
8. Property Acquisition.

III. Consent Agenda

1. Approval of the minutes of the September 17, 2013 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Wallner motioned and Trustee Heinrich seconded to approve the consent agenda. The motion carried unanimously.

IV. Action Items

1. Trustee Brooks moved to adopt resolution 10-38-13 authorizing the Chairman and Secretary to sign a Water Main Extension with Questa, LLC for the 16" Water Main Extension along E. Manawa Drive and Authorizing Project Design. Trustee Wallner seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Heinrich moved to adopt resolution 10-39-13 authorizing the Purchase of a vehicle. Trustee Beresford seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. The Chairman asked if there were other items to come before the Board.

4. The Board set the date for the next meeting as November 19, 2013 at 3:30 p.m.

V. Executive Session

1. Trustee Wallner moved to go into closed session under the provisions of Section 20.17 and 21.9 of the Iowa Code to discuss strategy in matters relating to the employment conditions of the employees of the Water Works under Chapter 20 of the Iowa Code. Trustee Beresford seconded the motion. The Chairman directed a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board entered into closed session at 5:12 p.m., and returned to regular meeting session at 5:50 p.m.

VI. There being no further business the Chairperson adjourned the meeting at 5:50 p.m.

Maureen R. Kruse
Maureen R. Kruse, Chairperson

Michael J. Wallner
Michael J. Wallner, Vice-Chairperson

Douglas P. Drummey
Douglas P. Drummey, General Manager

Carl L. Heinrich
Carl L. Heinrich, Trustee

Celestine Powell
Celestine Powell, Recording Secretary

Martin L. Brooks
Martin L. Brooks, Trustee

Caitlin A. Beresford
Caitlin A. Beresford, Trustee