

Board Minutes  
May 21, 2013

The Board of Trustees met in regular session with Chairman Martin L. Brooks and Trustees Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Trustee Carl L. Heinrich was absent. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady, and Administrative Assistant Powell. Also present were Glen M. Mitchell, Past Trustee, Glenn Dostal, Erin Hunt and Teresa Konda, HDR Engineering, Inc., and John Jerkovich, Heartland Properties.

I. The Chairman called the meeting to order at 4:30 p.m.

II. Plaque Presentation

1. The Chairman presented Glen M. Mitchell a plaque for his faithful service to the Board of Water Works Trustees of the City of Council Bluffs, Iowa. Glen has served on the Board for sixteen years and three months. Glen was appointed to the Board by Mayor Hanafan, January 13, 1997 and served faithfully until March 19, 2013.

The general manager recessed the meeting for a water tasting contest at 4:35 p.m.

The Board returned to regular meeting session at 4:45 p.m.

III. General Manager's Report

Glenn Dostal, Teresa Konda, and Erin Hunt gave the Board an update on the Council Point Water Purification plant and pending change orders.

1. Construction Projects and Main Extension Agreements.
2. Operations.
3. FEMA.
4. SRF Construction Loans.
5. Human Resources.
6. Public Relations.
7. Regulatory.

IV. Consent Agenda

1. Approval of the minutes of the April 17, 2013 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Wallner motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Kruse moved to adopt resolution 05-26-13 Board Member Appreciation. Trustee Beresford seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Kruse moved to adopt resolution 05-22-13 awarding the contract for South 1<sup>st</sup> Street Neighborhood Phase IV, Division V Water Main Improvements. Trustee Wallner seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Wallner moved to adopt resolution 05-24-13 authorizing the Secretary to sign Change Orders 23A for Part A and Change Order 24B for Part B of the contract with Foley Company for the

Council Point Water Purification plant. Trustee Kruse seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Kruse moved to authorize the general manager to execute a task order with HDR, Inc. to supplement the 308 letter submittal. Trustee Beresford seconded the motion. Following discussion the motion carried unanimously.

5. Trustee Wallner moved to authorize staff to proceed with the North 31<sup>st</sup> Street Phase VI, Water Main Improvements project. Trustee Kruse seconded the motion. Following discussion the motion carried unanimously.

6. Trustee Kruse moved to receive and file the CY 2012 Annual Report. Trustee Wallner seconded the motion. Following discussion the motion carried unanimously.

7. The Chairman asked if there were other items to come before the Board.

8. The Board set the date for the next meeting as June 25, 2013 at 4:30 p.m.

#### VII. Executive Session

1. Chairman Brooks moved to go into closed session under the provisions of Section 21.5(j) of the Code of Iowa, to discuss the purchase of particular real estate. Trustee Kruse seconded the motion. The Chairman directed a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board entered into closed session at 5:50 p.m., and returned to regular meeting session at 6:12 p.m.

Trustee Kruse moved to authorize the general manager to execute a Real Estate Commission Agreement for Negotiating the Sale of Adjacent Land with Heartland Properties, Inc. Trustee Wallner seconded the motion. The motion carried with a vote of three ayes. Trustee Brooks abstained.

VIII. There being no further business the Chairman adjourned the meeting at 6:14 p.m.

Martin L. Brooks  
Martin L. Brooks, Chairperson

Maureen R. Kruse  
Maureen R. Kruse, Vice-Chairperson

Douglas P. Drummey  
Douglas P. Drummey, General Manager

Carl L. Heinrich  
Carl L. Heinrich, Trustee

Celestine Powell  
Celestine Powell, Recording Secretary

Michael J. Wallner  
Michael J. Wallner, Trustee

Caitlin A. Beresford  
Caitlin A. Beresford, Trustee