

Board Minutes
April 17, 2013

The Board of Trustees met in regular session with Chairman Martin L. Brooks and Trustees Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Trustee Carl L. Heinrich was absent. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Staff Engineer Cady, Distribution & Meter Services Director Wiggins and Administrative Assistant Powell. Also present was Paul Hamilton, Hamilton Associates, P.C.

- I. The Chairman called the meeting to order at 4:30 p.m.
- II. The Chairman introduced newly appointed Trustee Beresford to the Board.
- III. General Manager's Report
 1. Construction Projects and Main Extension Agreements.
 2. Operations.
 3. FEMA.
 4. SRF Construction Loans.
 5. Human Resources.
 6. Insurance Claims.
 7. Public Relations.
 8. Regulatory.
- IV. Consent Agenda
 1. Approval of the minutes of the March 19, 2013 regular meeting.
 2. Claims Register.
 3. Monthly Report.

Trustee Kruse motioned and Trustee Wallner seconded to approve the consent agenda. The motion carried unanimously.

V. Public Hearing

1. The Chairman stated this was the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of 1st Street Neighborhood Phase IV, Water Main Improvements. The Chairman asked if any written protest or comments were received. The Secretary advised there were no written protest or comments. The Chairman asked if there was anyone present to speak for or against the project. Receiving no response the Chairman closed the public hearing.

(1) Trustee Wallner moved to adopt resolution 04-17-13 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of 1st Street Neighborhood Phase IV, Water Main Improvements. Trustee Kruse seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

VI. Action Items

1. Trustee Kruse moved to adopt resolution 04-18-13 awarding the contract for the Wal-Mart Off-Site Water Main Improvements. Trustee Wallner seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Wallner moved to adopt resolution 04-19-13 awarding the contract for the Lincoln Avenue Rehabilitation, Division V Water Main Improvements. Trustee Beresford seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

Paul Hamilton reviewed the 2012 Audit with the Board.

3. Trustee Beresford moved to receive and file the Annual Audit and authorize its release as required. Trustee Wallner seconded the motion. Following discussion the motion carried unanimously.

4. Trustee Kruse moved to accept the proposal from W.S. Bunch Company for CY 2013 Fire Hydrant Painting project. Trustee Wallner seconded the motion. Following discussion the motion carried unanimously.

5. The Chairman asked if there were other items to come before the Board.

6. The Board set the date for the next meeting as May 21, 2013 at 4:30 p.m.

VII. Executive Session

1. Chairman Brooks moved to go into closed session under the provisions of Section 21.5(j) of the Code of Iowa, to discuss the purchase of particular real estate. Trustee Kruse seconded the motion. The Chairman directed a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board recessed the meeting at 5:40 p.m. and entered into closed session at 5:43 p.m.

The Board returned to regular meeting session at 6:03 p.m.

Trustee Wallner moved to direct the general manager to have property appraised. Trustee Kruse seconded the motion. The motion carried with a vote of three ayes. Trustee Brooks abstained.

VIII. There being no further business the Chairman adjourned the meeting at 6.04 p.m.

Martin L. Brooks
Martin L. Brooks, Chairperson

Maureen R. Kruse
Maureen R. Kruse, Vice-Chairperson

Douglas P. Drummey
Douglas P. Drummey, General Manager

Carl L. Heinrich, Trustee

Celestine Powell
Celestine Powell, Recording Secretary

Michael J. Wallner
Michael J. Wallner, Trustee

Caitlin A. Beresford
Caitlin A. Beresford, Trustee