

Board Minutes  
December 21, 2010

The Board of Trustees met in regular session with Chairman Martin L. Brooks and Trustees Glen M. Mitchell, Carl L. Heinrich, Maureen R. Kruse and Mark A. Genereux. Staff Present: General Manager Drummey and Administrative Assistant Powell. Administrative Manager Wisniski was absent.

- I. The Chairman called the meeting to order at 4:32 p.m.
- II. General Manager's Report
  - 1. Construction Projects and Main Extension Agreements.
  - 2. Operations.
  - 3. SRF Construction Loans.
  - 4. Human Resources.
  - 5. Insurance Claims.
  - 6. Regulatory.
- III. Consent Agenda
  - 1. Approval of the minutes of the November 16, 2010 regular meeting.
  - 2. Claims Register.
  - 3. Monthly Report.

Trustee Heinrich motioned and Trustee Genereux seconded to approve the consent agenda. The motion carried unanimously.

IV. Action Items

1. Trustee Heinrich moved to adopt resolution 10-31-12 approving and authorizing amendment to the form of Loan and Disbursement Agreement. Trustee Kruse seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Heinrich moved to adopt resolution 10-32-12 approving Escrow Agreement. Trustee Kruse seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Genereux moved to adopt resolution 10-33-12 awarding the contracts for Calendar Year 2011 Water Treatment Chemicals. Trustee Mitchell seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference made a part thereof.

4. Trustee Mitchell moved to adopt resolution 10-34-12 accepting the work of R. D. Blue Construction, Inc. and authorizing project closeout in connection with the 13<sup>th</sup> Street Interceptor Phase V, Division V Water Main Improvements. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Heinrich moved to approve the 2011 rates for hgm Associates, Inc. engineering services. Trustee Kruse seconded the motion. Following discussion the motion carried with a vote of three ayes. Trustee Mitchell and Trustee Genereux abstained.

6. Trustee Kruse moved to approve the Non-Union Exempt Employee Pay Structure and Compensation as presented for the period of January 1, 2011 – December 31, 2011. Trustee Mitchell seconded the motion. Following discussion the motion carried unanimously.

a. Trustee Heinrich moved to approve a 2% adjustment to the Non-Union Exempt Employee Pay Structure as proposed by the general manager. Trustee Kruse seconded the motion. Following discussion the motion carried unanimously.

b. Trustee Heinrich moved to approve a 3% increase to the Non-Union Employee Exempt compensation as proposed by the general manager. Trustee Kruse seconded the motion. Following discussion the motion carried unanimously.

7. The Chairman asked if there were other items to come before the Board.

8. The Board set the date for the next meeting as January 18, 2011 at 4:30 p.m.

9. Trustee Kruse moved to recess the meeting at 5:35p.m. Trustee Mitchell seconded the motion. The motion carried unanimously.

10. Closed Session

Trustee Kruse moved to go into closed session under provisions of 20.17 and 21.9 of the Code to discuss strategy in matters relating to the employment conditions of the employees of the Water Works under Chapter 20 of the Iowa Code. Trustee Mitchell seconded the motion. The Chairman directed a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux.

The Board entered into closed session at 5:40 P.M.

The Board returned to regular session at 5:58 P.M.

Trustee Mitchell left at 5:50 P.M.

Trustee Brooks moved to approve the general manager's performance and salary compensation as presented. Trustee Kruse seconded the motion. The motion carried with a vote of four ayes.

V. There being no further business the Chairman adjourned the meeting at 5:58 p.m.

Martin L. Brooks  
Martin L. Brooks, Chairperson

Glen M. Mitchell  
Glen M. Mitchell, Vice-Chairperson

Douglas P. Drummey  
Douglas P. Drummey, General Manager

Carl L. Heinrich  
TRUSTEE

Celestine Powell  
Celestine Powell, Recording Secretary

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TRUSTEE

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TRUSTEE