

Board Minutes
March 18, 2008

The Board of Trustees met in regular session with Chairman Mark A. Genereux and Trustees Carl L. Heinrich, Glen M. Mitchell, Martin L. Brooks and Maureen R. Kruse. In attendance were General Manager Drummey, Administrative Manager Wisniski, and Administrative Assistant Powell. Also present was Jared Olson, hgm Associates, Inc.

I. The Chairman called the meeting to order at 4:30 P.M.

II. General Manager's Report

1. Construction Projects and Main Extension Agreements.
2. Operations.
3. State Revolving Loan Fund Planning & Design Loan.
4. Personnel.
5. Job postings.
6. Insurance Claims.

III. Consent Agenda

1. Approval of the minutes of the February 19, 2008 regular meeting.
2. Receive and file the final report for the Council Bluffs South Well Field Groundwater Modeling Study.
3. Claims Register
4. Monthly Report.

Trustee Heinrich motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

IV. Public Hearing

1. The Chairman stated this was the time and place for a public hearing on the plans, specifications, form of contract and estimated cost for the construction and installation of Water Works Improvements "Broadway Streetscape Phase I, Division V: Water Main Improvements". The Chairman asked if any written protests were received. The Secretary advised there were no written comments. The Chairman then asked if there was anyone present to speak for or against the project. The Chairman closed the public hearing.

(1) Trustee Brooks moved to adopt resolution 08-04-03 on the plans, specifications, form of contract and estimated cost for construction and installation of Water Works Improvements "Broadway Streetscape Phase I, Division V: Water Main Improvements". Trustee Mitchell seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

V. Action Items

1. Trustee Mitchell moved to adopt Resolution 08-05-03 awarding the contract for Division VA and Division VB: Water Main, 10th Avenue Storm Sewer and Sanitary Sewer Improvements. Trustee Heinrich seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Kruse moved to adopt Resolution 08-06-03 accepting the work of MFT Construction, Inc., and authorizing project closeout in connection with the Frank, Harmony, and Oak Street Water Main Improvements. Trustee Mitchell seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux.

3. Trustee Heinrich moved to adopt Resolution 08-07-03 authorizing the Chairman and Secretary to sign an Option to Purchase Property. Trustee Brooks seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux.

4. Trustee Kruse moved to authorize the Secretary to execute Task Order No. 9 with HDR Engineering, Inc. for Construction Loan Environmental Permitting. Trustee Mitchell seconded the motion. Following discussion the motion carried unanimously.

5. Trustee Brooks moved to accept the request from Hamilton Associates, P. C. to amend audit services/fee for year ending 2007. Trustee Mitchell seconded the motion. Following discussion the motion carried unanimously.

6. Trustee Kruse moved to approve the City's request to waive the Capital Facility Fee for the Council Bluffs Recreation Complex. Trustee Heinrich seconded the motion. Following discussion Trustee Kruse moved to amend her motion to read "to waive the Connection Fee and reduce the Capital Facility Fee by 50% for the Council Bluffs Recreation Complex Site." Trustee Heinrich seconded the motion. Following discussion the amended motion carried unanimously.

7. The Board set the date for the next meeting as April 15, 2008 at 4:30 P.M.

VI. Study Session

1. The Board reviewed the mock-up Water Bill.

2. The Board will resume with study of the Board of Water Works Trustees Policy Manual at the next Board Meeting.

VII. Executive Session

1. Trustee Heinrich moved to go into closed session under the provisions of section 20.17 of the Iowa Code to discuss strategy in matters relating to the employment conditions of the employees of the Water Works under Chapter 20 of the Iowa Code. Trustee Mitchell seconded the motion. The Chairman called for a roll call vote. The roll call vote was as follows:

Ayes: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux.

The Board recessed the meeting at 5:35 P.M.

Jared Olson, Administrative Manager Wisniski and Administrative Assistant Powell left the meeting.

The Board entered into closed session at 5:42 P.M.

The Board returned to open session at 6:21 P.M.

There being no further business, the Chairman adjourned the meeting at 6:25 P.M.

Mark A. Genereux
CHAIRMAN

Carl L. Heinrich
TRUSTEE

Douglas P. Drummey
GENERAL MANAGER

Glen M. Mitchell
TRUSTEE

Celestine Powell
RECORDING SECRETARY

Martin L. Brooks
TRUSTEE

Maureen R. Kruse
TRUSTEE