

Board Minutes
January 15, 2008

The Board of Trustees met in regular session with Chairman Mark A. Genereux and Trustees Carl L. Heinrich, Glen M. Mitchell, Martin L. Brooks and Maureen R. Kruse. In attendance were General Manager Drummey, Administrative Manager Wisniski, and Administrative Assistant Powell. Also present was Jared Olson with hgm Associates, Inc.

I. The Chairman called the meeting to order at 4:34 P.M.

II. General Manager's Report

1. Construction Projects and Main Extension Agreements.
2. Operations update.
3. Google update.
4. Insurance Claims update.

III. Consent Agenda

1. Approval of the minutes of the December 18, 2007 regular meeting.
2. Monthly Report.

Trustee Kruse motioned and Trustee Heinrich seconded to approve the consent agenda. The motion carried unanimously.

IV. Public Hearings

1. The Chairman stated this was the time and place for a public hearing on the plans, specifications, form of contract and estimated cost for the construction and installation of Water Works Improvements "Division VA and Division VB: Water Main, 10th Avenue Storm Sewer and Sanitary Sewer Improvements." The Chairman asked if any written protests were received. The Secretary advised there were no written comments. The Chairman then asked if there was anyone present to speak for or against the project. Receiving no response the Chairman closed the public hearing.

(1) Trustee Heinrich moved to adopt resolution 08-01-01 on the plans, specifications, form of contract and estimated cost for construction and installation of Water Works Improvements "Division VA and Division VB: Water Main, 10th Avenue Storm Sewer and Sanitary Sewer Improvements." Trustee Kruse seconded the motion. Following discussion the Chairman called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Mitchell, Trustee Brooks, Trustee Kruse and Trustee Genereux. The Chairman announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

V. Study Session

(1) The Board reviewed and discussed Articles I and II of the draft Board of Water Works Trustees Policy Manual. No action was taken.

VI. Action Items

1. Trustee Mitchell moved to authorize the general manager to execute a service agreement with Arista Information Systems, Inc. for water bill printing and mailing services. Trustee Kruse seconded the motion. Following discussion the motion carried unanimously.

2. Trustee Mitchell moved to accept the Claims Register of January 15, 2008. Trustee Brooks seconded the motion. Following discussion the motion carried

unanimously. A copy of the Claims Register follows these minutes and by reference is made a part thereof.

The Board set the date for the next meeting as February 19, 2008 at 4:30 P.M.

There being no further business, the Chairman adjourned the meeting at 5:55 P.M.

Mark A. Genereux
CHAIRMAN

Carl L. Heinrich
TRUSTEE

Douglas P. Drummey
GENERAL MANAGER

Glen M. Mitchell
TRUSTEE

Celestine Powell
RECORDING SECRETARY

Martin L. Brooks
TRUSTEE

Maureen R. Kruse
TRUSTEE