

Board Minutes
October 20, 2020

The Board of Trustees had their regular session by teleconference with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:32 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2020 Financials update through September.
5. Human Resources.
6. Insurance Claims.

IV. Consent Agenda

1. Approval of the minutes of the September 15, 2020 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Beresford moved to adopt resolution 10-32-20 authorizing the Chairperson and Secretary to sign Change Order No. 7 with Building Crafts, Inc. for the Council Point Water Purification Plant and Well Field Expansion – Phase 1. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Kruse moved to adopt resolution 10-33-20 authorizing the Chairperson and Secretary to sign Change Order No. 3 with Compass Utility, L.L.C. for the West Broadway Reconstruction, Avenue A Water Main, Segment 2: 25th Street to 15th Street. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Wallner moved to adopt resolution 10-34-20 authorizing the Chairperson and Secretary of the Board of Water Works Trustees to execute and grant a Utility and Access Easement to USCOC of Greater Iowa, L.L.C., a Delaware Limited Liability Company. Trustee Caitlin seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Wallner moved to adopt resolution 10-35-20 authorizing the Chairperson and Secretary of the Board of Water Works Trustees to execute and grant a Utility Easement to MidAmerican Energy Company. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Beresford moved to approve Task Order 20-023 with hgm Associates, Inc. for Consulting Engineering Services regarding the Whispering Oaks Subdivision, Phase 3 Water Main Extension. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

6. Trustee Wallner moved to approve authorization for additional restoration work for Valley View Ground Storage Reservoir. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

7. The Chairperson asked if there were other items to come before the Board.

8. The Board set the date of the next regular meeting as November 17, 2020 at 4:30 p.m.

VI. Study Session

1. Calendar Year 2021 Preliminary Budget Review.

VII. There being no further business the Chairperson adjourned the meeting at 5:35 p.m.


Douglas P. Drummey, General Manager


Celestine Powell, Recording Secretary


Martin L. Brooks, Chairperson


Carl L. Heinrich, Vice-Chairperson

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Maureen R. Kruse

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Maureen R. Kruse, Trustee

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Michael J. Wallner

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Michael J. Wallner, Trustee

DocuSigned by:

Caitlin A. Beresford

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Caitlin A. Beresford, Trustee