

Board Minutes  
November 17, 2020

The Board of Trustees had their regular session by teleconference with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:33 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed Calendar Year 2021 Budget. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone participating in the teleconference to speak for or against the budget? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Kruse moved to adopt resolution 11-36-20 on the proposed Calendar Year 2021 Budget. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2020 Financials Update through October.
5. Human Resources.
6. Insurance Claims
7. Legislative/Regulatory.

V. Consent Agenda

1. Approval of the minutes of the October 20, 2020 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Wallner moved to adopt resolution 11-37-20 accepting the work of Whiting-Turner Contracting Company and authorizing project closeout in connection with the Council Point South Transmission Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. The Chairperson asked if there were other items to come before the Board.
3. The Board set the date of the next regular meeting as December 15, 2020 at 4:30 p.m.

VII. There being no further business the Chairperson adjourned the meeting at 5:00 p.m.

  
Martin L. Brooks, Chairperson

  
Carl L. Heinrich, Vice-Chairperson

  
Douglas P. Drummey, General Manager

Celestine Powell  
Celestine Powell, Recording Secretary

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Maureen R. Kruse  
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Maureen R. Kruse, Trustee

DocuSigned by:  
Michael J. Wallner  
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Michael J. Wallner, Trustee

DocuSigned by:  
Caitlin A. Beresford  
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Caitlin A. Beresford, Trustee