

Board Minutes
May 18, 2021

The Board of Trustees met in regular session with Vice-Chairperson Carl L. Heinrich and Trustees Maureen R. Kruse, Michael J. Wallner and by teleconference Caitlin A. Beresford. Chairperson Martin L. Brooks was absent. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell.

I. The Vice-Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Vice-Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Vice-Chairperson stated this is the time and place for a public hearing on the proposed release of a permanent and perpetual easement granted for utility purposes across the previously vacated north/south alleys abutting Lots 4 through 11, Block 15, Hughes and Doniphan's Addition in the City of Council Bluffs, Pottawattamie County, Iowa. The Vice-Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Vice-Chairperson asked if there was anyone participating in the teleconference to speak for or against the proposed release of a permanent and perpetual easement? Receiving no response, the Vice-Chairperson closed the public hearing.

(1) Trustee Kruse moved to adopt resolution 05-10-21 on the proposed release of a permanent and perpetual easement granted for utility purposes across the previously vacated north/south alleys abutting Lots 4 through 11, Block 15, Hughes and Doniphan's Addition in the City of Council Bluffs, Pottawattamie County, Iowa. Trustee Wallner seconded the motion. Following discussion, the Vice-Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Vice-Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. The Vice-Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications form of contract and estimated cost for the construction and installation of Division V: East Manawa Sewer Rehabilitation, Phase X Water Main Improvements. The Vice-Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Vice-Chairperson asked if there was anyone participating in the teleconference to speak for or against the project? Receiving no response, the Vice-Chairperson closed the public hearing.

(2) Trustee Wallner moved to adopt resolution 05-11-21 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: East Manawa Sewer Rehabilitation, Phase X Water Main Improvements. Trustee Beresford seconded the motion. Following discussion, the Vice-Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Vice-Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. The Vice-Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications form of contract and estimated cost for the construction and installation of Division V: South 1st Street Neighborhood Rehabilitation, Phase 12 Water Main Improvements. The Vice-Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Vice-Chairperson asked if there was anyone participating in the teleconference to speak for or against the project? Receiving no response, the Vice-Chairperson closed the public hearing.

(3) Trustee Wallner moved to adopt resolution 05-12-21 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: South 1st Street Neighborhood Rehabilitation, Phase 12 Water Main Improvements. Trustee Beresford seconded the motion. Following discussion, the Vice-Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Vice-Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2021 Financials Update through April.
5. Human Resources
6. Insurance Claims

7. Legislative and Regulatory

V. Consent Agenda

1. Approval of the minutes of the April 20, 2021 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Wallner motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Kruse moved to adopt resolution 05-13-21 authorizing the Vice-Chairperson and Secretary to sign a Main Extension Agreement with North Shore Manawa Holdings, L.L.C. for The Landing Water Main Extension and Authorizing Project Design. Trustee Wallner seconded the motion. Following discussion, the Vice-Chairperson called for a roll call vote. The roll call vote was follows:

Aye: Trustee Heinrich, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Vice-Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Beresford moved to approve the Medical, Dental, Life & Disability, and Employee Contribution Insurance Renewals with Iowa Governmental Health Care Plan effective July 1, 2021 to June 30, 2021 as presented. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Kruse moved to accept the quote from W. S. Bunch Company and to proceed with CY 2021 Fire Hydrant Painting project. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Beresford moved to approve the Residential Fire Sprinkler System (RFSS) Standard Specification. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

5. The Vice-Chairperson asked if there were other items to come before the Board.

The general manager gave the Board an update on the restoration of Valley View Ground Storage Reservoir.

(1) Trustee Wallner moved to approve authorization to proceed with the restoration of Valley View Ground Storage Reservoir. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

6. The Board set the date of the next regular meeting as June 15, 2021 at 4:30 p.m.

VII. Executive Session

1. Trustee Kruse moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Beresford seconded the motion. The Vice-Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Kruse, Trustee Wallner, and Trustee Beresford.


The Board entered into closed session at 5:20 p.m., and returned to regular meeting session at 5:40 p.m.

2. Trustee Wallner moved to approve salary adjustments to the Management's Pay Schedule where specified and presented. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

VIII. There being no further business the Vice-Chairperson adjourned the meeting at 5:41 p.m.



Martin L. Brooks, Chairperson



Carl L. Heinrich, Vice-Chairperson



Douglas P. Drummey, General Manager

Maureen R. Kruse, Trustee



Celestine Powell, Recording Secretary



Michael J. Wallner, Trustee



Caitlin A. Beresford, Trustee