

Board Minutes
February 16, 2021

The Board of Trustees held their regular session by teleconference with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Michael J. Wallner and Caitlin A. Beresford. Maureen R. Kruse was absent. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2021 Financials Update through January.
5. Human Resources
6. Legislative/Regulatory

IV. Consent Agenda

1. Approval of the minutes of the January 19, 2021 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Heinrich motioned and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

V. Action Items

1. Trustee Wallner moved to adopt resolution 02-02-21 authorizing the Board Chairperson to sign a Reimbursement Agreement with the City of Council Bluffs, Iowa for water main removal on West Broadway Street between 19th Street to 15th Street. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Heinrich moved to adopt resolution 02-03-21 authorizing the Board Chairperson and Secretary to sign a Main Extension Agreement with the Developer, Robert P. McCarthy for the AGRI-New Horizon Subdivision Water Main Extension and Authorizing Project Design. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Beresford moved to adopt resolution 02-04-21 authorizing the purchase of a Backhoe Loader and Equipment. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Wallner moved to adopt resolution 02-05-21 authorizing the purchase of a Vehicle and Equipment. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Heinrich moved to adopt resolution 02-06-21 authorizing the general manager to sign the Cogsdale Quotes, Oxen Technology Quotes and Project Proposal and Statement of Work Documents. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

6. Trustee Wallner moved to approve and accept the proposal from Oxen Technology for IT Support Services and authorize the general manager to sign the agreement. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

7. Trustee Wallner moved to approve Task Order 21-029 with hgm Associates, Inc. for Consulting Engineering Services regarding the East Manawa Sewer Rehabilitation, Phase X Water Main Improvements Project. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

8. Trustee Beresford moved to approve Work Order No. 7 with Snyder & Associates, Inc. for Consulting Engineering Services regarding the South 1st Street Neighborhood Rehabilitation, Phase 12 Water Main Improvements Project. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

9. The Chairperson asked if there were other items to come before the Board.

10. The Board set the date of the next regular meeting as March 16, 2021 at 4:30 p.m.

VI. There being no further business the Chairperson adjourned the meeting at 5:35 p.m.

Martin L. Brooks, Chairperson

Douglas P. Drummey, General Manager

Celestine Powell

Celestine Powell, Recording Secretary

Carl L. Heinrich, Vice-Chairperson

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Maureen R. Kruse

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Maureen R. Kruse, Trustee

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Michael J. Wallner

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Michael J. Wallner, Trustee

DocuSigned by:

Caitlin A. Beresford

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Caitlin A. Beresford, Trustee