

Board Minutes
December 15, 2020

The Board of Trustees had their regular session by teleconference with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for the public hearing and meeting on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of 40th Street Water Main Relocation. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone participating in the teleconference to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Wallner moved to adopt resolution 12-38-20 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of 40th Street Water Main Relocation. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2020 Financials Update through November.
5. Insurance Claims

V. Consent Agenda

1. Approval of the minutes of the November 17, 2020 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Beresford motioned and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Heinrich moved to adopt resolution 12-39-20 awarding the contract for 40th Street Water Main Relocation. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Beresford moved to adopt resolution 12-40-20 awarding the contract for CY 2021 Water Treatment Chemicals. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Kruse moved to approve and authorize the general manager to sign the Maintenance and Support Agreement with Cogsdale Corporation from January 1, 2021 to December 31, 2023. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Wallner moved to approve and accept the proposals from Building Crafts, Inc. for the Narrows piping improvements. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as January 19, 2021 at 4:30 p.m.

VII. Executive Session


1. Trustee Heinrich moved to enter closed session pursuant to Section 20.17 and 21.9 of the Code of Iowa to discuss matters relating to the employment conditions of the employees under Chapter 20 of the Code. Trustee Kruse seconded the motion. The Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner, and Trustee Beresford.

The Board entered into closed session at 5:01 p.m., and returned to regular meeting session at 5:19 p.m.

2. Trustee Kruse moved to approve the Non-Union Employees Pay Structure and Compensation for the period of January 1, 2021 – December 31, 2021 as presented. Trustee Heinrich seconded the motion. Following discussion, the motion carried with a vote of 4 ayes and 1 nay.

VIII. There being no further business the Chairperson adjourned the meeting at 5:21 p.m.


Douglas P. Drummey, General Manager


Celestine Powell, Recording Secretary

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Martin L. Brooks, Chairperson


Carl L. Heinrich, Vice-Chairperson

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Maureen R. Kruse, Trustee

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Michael J. Wallner, Trustee

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Caitlin A. Beresford, Trustee