

Board Minutes  
August 17, 2021

The Board of Trustees met in regular session with Chairperson Caitlin A. Beresford and Trustees Martin L. Brooks, Maureen R. Kruse, Michael J. Wallner and Keith R. Jones. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell. Also present was Carl L. Heinrich.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Plaque Presentation

1. The Chairperson presented Carl L. Heinrich a plaque and resolution certificate for his faithful service to the Board of Water Works Trustees of the City of Council Bluffs, Iowa. Carl served on the Board for 24 years. Carl was appointed to the Board by Mayor Hanafan to serve a six-year term on the Board of Trustees from July 28, 1997, to June 30, 2003. He was reappointed twice through June 30, 2015. Following Mayor Hanafan's retirement, Carl was reappointed by Mayor Walsh to continue his service on the Board from July 13, 2015 and served faithfully through June 30, 2021.

Carl L. Heinrich expressed his sincere appreciation to the Board and to staff that were present. He also asked the general manager to tell the employees that he was proud of being a member of the Board of Water Works Trustees and that he always noticed and was proud to know that whenever there was a water main break somewhere, he knew that our employees would always be right there to do the job rapidly and successfully.

(1) Trustee Kruse moved to adopt resolution 08-21-21 Board Member Appreciation. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford, and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, 2100 Block Avenue H Sanitary Sewer Rehabilitation. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Jones moved to adopt resolution 08-22-21 on the proposed specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, 2100 Block Avenue H Sanitary Sewer Rehabilitation. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

V. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2021 Financials Update through July.
5. Human Resources.
6. Insurance Claims.
7. Legislative and Regulatory.
8. Public Relations.

VI. Consent Agenda

1. Approval of the minutes of the July 20, 2021 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Brooks motioned, and Trustee Kruse seconded to approve the consent agenda. The motion carried unanimously.

VII. Action Items

1. Trustee Wallner moved to adopt resolution 08-23-21 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Pottawattamie County for the Pottawattamie County Roads Operations Center Water Main Extension and Authorizing Project Design. Trustee Jones seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was follows:

Aye: Trustee Brooks, Trustee Kruse, Trustee Wallner, Trustee Beresford and Trustee Jones. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Kruse moved to approve Work Order No. 12 with Snyder & Associates, Inc. for Consulting Engineering Services regarding the Menards Mall of the Bluffs Water Main Relocation Project. Trustee Jones seconded the motion. Following discussion, the motion carried unanimously.

3. Trustee Wallner moved to approve authorization for staff to fill the Staff Engineer Job Position. Trustee Jones seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Brooks moved that due to the legal opinion of the Board's Counsel, the Board oppose The 712 Initiative request for financial support. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

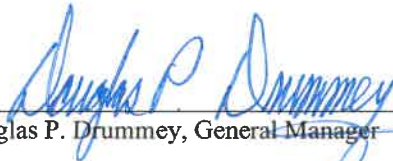
5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as September 21, 2021 at 4:30 p.m.

VIII. There being no further business the Chairperson adjourned the meeting at 5:46 p.m.

  
Caitlin A. Beresford, Chairperson

  
Keith R. Jones, Vice-Chairperson

  
Douglas P. Drummey, General Manager

  
Martin L. Brooks, Trustee

  
Celestine Powell, Recording Secretary

  
Maureen R. Kruse, Trustee

  
Michael J. Wallner, Trustee