

Board Minutes
May 19, 2020

The Board of Trustees had their regular session by teleconference with Chairperson Martin L. Brooks and Trustees Carl L. Heinrich, Maureen R. Kruse, Michael J. Wallner, and Caitlin A. Beresford. Staff Present: CEO & General Manager Drummey, Administrative Manager Wisniski, Director of Operations Cady and Administrative Assistant Powell. Also participating by teleconference were Paul Hamilton, Liz Larsen, Hamilton Associates, P.C.

I. The Chairperson called the meeting to order at 4:35 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Wendy Heights Road Water Main Improvements. The Chairperson asked if any written protest or comments were received? The secretary advised there were no written protest or comments. The Chairperson asked if there was anyone participating in the teleconference to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Kruse moved to adopt resolution 05-15-20 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Wendy Heights Road Water Main Improvements. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2020 Financials Update through April.

V. Consent Agenda

1. Approval of the minutes of the April 21, 2020 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Beresford motioned and Trustee Heinrich seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

Liz Larsen and Paul Hamilton reviewed the 2019 Annual Audit with the Board.

1. Trustee Wallner moved to receive and file the Annual Audit and authorize its release as required. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.

2. Trustee Wallner moved to adopt resolution 05-16-20 rejecting all bid proposals for Wendy Heights Road Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Heinrich moved to adopt resolution 05-17-20 awarding the contract for East Manawa Sewer Rehabilitation, Phase IX Division V Water Main Improvements. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Kruse moved to adopt resolution 05-18-20 accepting the work of Compass Utility, L.L.C. and authorizing project closeout in connection with the Railroad Avenue Water Main Extension. Trustee Wallner seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

5. Trustee Beresford moved to adopt resolution 05-19-20 accepting the work of McCarthy Trenching, L.L.C. and authorizing project closeout in connection with Cresline Water Main Relocation. Trustee Heinrich seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

6. Trustee Wallner moved to adopt resolution 05-20-20 accepting the work of Carley Construction, L.L.C. and authorizing project closeout in connection with South 1st Street Neighborhood Rehabilitation, Phase 9 Division V Water Main Improvements. Trustee Kruse seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

7. Trustee Wallner moved to adopt resolution 05-21-20 authorizing the Secretary to sign Change Order No. 2 with Compass Utility, L.L.C. for West Broadway Reconstruction, Avenue A Water Main, Segment 2: 25th Street to 15th Street. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Heinrich, Trustee Brooks, Trustee Kruse, Trustee Wallner and Trustee Beresford. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

8. Trustee Kruse moved to approve Task Order 20-025 with hgm Associates, Inc. for Consulting Engineering Services regarding the Madison Avenue Water Main Improvements. Trustee Heinrich seconded the motion. Following discussion, the motion carried unanimously.


9. Trustee Beresford moved to approve the Medical, Dental, Life & Disability, and Employee Contribution Insurance Renewals with Iowa Governmental Health Care Plan effective July 1, 2020 to June 30, 2021 as presented. Trustee Wallner seconded the motion. Following discussion, the motion carried unanimously.

10. Trustee Heinrich moved to accept the quote from W.S. Bunch Company and to proceed with CY 2020 Fire Hydrant Painting Project. Trustee Kruse seconded the motion. Following discussion, the motion carried unanimously.

11. The Chairperson asked if there were other items to come before the Board.

12. The Board set the date of the next regular meeting as June 16, 2020 at 4:30 p.m.

VII. There being no further business the Chairperson adjourned the meeting at 5:20 p.m.


Douglas P. Drumme, General Manager


Celestine Powell, Recording Secretary

DocuSigned by:

C5A8022463D2456...
Martin L. Brooks, Chairperson


Carl L. Heinrich, Vice-Chairperson

DocuSigned by:

D73FF7079EE846D...
Maureen R. Kruse, Trustee

DocuSigned by:

61E579A469A340C...
Michael J. Wallner, Trustee

DocuSigned by:

E21AA9EC3E9C4D8...
Caitlin A. Beresford, Trustee